

PUBLIC WORKS AND UTILITIES DEPARTMENT

DIRECTOR OF
PUBLIC WORKS & UTILITIES
Greg MacLean

MANAGEMENT

STARTRAN

STREET
MAINTENANCE
OPERATIONS

BUSINESS
OFFICE

WATERSHED
MANAGEMENT

ENGINEERING
SERVICES

WATER
DIVISION

WASTEWATER
DIVISION

PUBLIC WORKS & UTILITIES

GOAL: Public Works is the largest Department in the City with over 560 employees and an annual operating and capital budget in excess of \$200 million

SIGNIFICANT CHANGES FOR THE LAST FIVE YEARS

Business Office issued Bonds over \$240 million for Storm & Sanitary Sewers, Water, Solid Waste, and Hwy, increased user fees, for existing & new infrastructure, developed E-Billings, added debit/value cards, received Mayor's Award for Haymarket Rooftop Parking, and increased all occupancy rates, created internet access to Customer Service forms, and introduced an automated system that reduced the number of meter readers from 5 to 1 FTE. **Engineering Services** installed internet cameras, added "Bike Lanes", upgraded traffic signal equipment with advanced signal controllers, LED lights, and vehicle detection cameras, used Intelligent Transportation System technology, including changeable message signs, to improve overall street network efficiency, improved the communication network between street intersections and office using radios & the City's fiber optic network., continued installation of "countdown" pedestrian heads, updated Long Range Transportation Plan, continued ADA Transition Plan, implemented a Pavement Management System (RSMS) to efficiently assess and maintain roads, and certified all staff for Incident Command. **Star Tran** added 30 new "low-floor" buses, completed a major maintenance facility expansion, and secured funding for the Transportation Coordination Project, initiated new "booster" public transit services for the Arnold Heights/Highlands areas & North Star High School and added student summer bus passes, implemented a Low-Income Discounted Pass Program, which resulted in substantial ridership increases, implemented bus surveillance/security program by installation of surveillance cameras and recording equipment in 29 buses/HandiVans, designated "Get on Board" days where seniors ride for free with wristbands, became the first municipal transit system to operate all diesel-powered vehicles on blended alternative fuels, initiated Transit Development Program Study, rehabilitated Gold's Bus Shelter, and began implementation AVL System. **Fleet Services** saw a dramatic rise in fuel prices that increased operating costs, 2007 EPA mandates required increased maintenance and higher cost low sulfur fuel and oil, and reductions in new equipment funding increased equipment-related program disruptions to agencies using our services. **Street Maintenance** implemented dust control program for unpaved arterial roadways within City limits, liquid anti-icer/de-icer introduced for combating frost/frozen conditions to bridges and newly constructed concrete roadways, developed a non-CDL equipment training course for adverse conditions. **Water** completed 10-year program for replacement of meters with radio readers, added a 10 MG water storage reservoir in at 84th & Yankee Hill, Pioneer Pump Station added, completed Northeast Pumping Station modifications, replaced 2 wells to maintain supply and began a new "Source of Supply" Study, implemented revisions to LMC Title 17, strengthening LWS's cross-connection control program., and doubled rate of annual water main replacement program. **Solid Waste** implemented GPS technology, laser grade control, and alternative daily cover to extend the life of the Bluff Road landfill through less soil use, implemented leachate recirculation at the Bluff Road landfill, increased monitoring of chemicals in yard waste compost and operational changes, and Occupation Tax was added. **Lincoln Wastewater** increased improvements at both Wastewater Treatment Facilities to meet new NPDES permit limits and provide additional capacity, treated wastewater effluent from the Northeast Treatment Facility used for cooling purposes at LES's Salt Valley Power Generating Station, installed trunk sewer extensions and relief trunk sewers in major sanitary sewer drainage basins for needed additional capacity, constructed odor control improvements at both Wastewater Treatment Facilities, implemented Clean Air Act Title V Emissions at both facilities, updated Facilities Master Plan, and added a new internal T.V. inspection unit. **Watershed Mgmt.** completed the Beal Slough and Southeast Upper Salt Creek Watershed master plans, completed new floodplain standards and adopted new stormwater standards, initiated a program to comply with federal National Pollutant Discharge Elimination System (NPDES) urban storm drainage requirements, implemented education and training programs for the development community, the public, and City staff., completed detention/retention pond database and formed an inspection program, verified higher CRS rating through National Flood Insurance Program for reduction in flood insurance rates, and completed Phase I of preliminary engineering and project prioritization to address City-wide deficiencies in the urban storm drain system.

PROJECTED CHANGES FOR THE NEXT FIVE YEARS

Over the next 5 years, PWU will continue and/or embark upon specific initiatives too numerous to mention in this space. To accomplish our ongoing responsibilities, and meet the growing needs of our community, PWU will continue to issue bonds and adjust/implement user fees, as well as pursue other viable funding sources, to maintain strong financial management. PWU will continue to look for ways to offset growing and unstable costs and demands. We will continue to move forward on above-initiated duties/programs/projects as well as implement new technologies (such as web-based programs, GIS, ITS, smart cards and AVL) and processes (like implementation of a Development Services Center) to optimize efficiencies, effectiveness and meet customer service demands. In addition, we will increase efforts to showcase our activities and achievements for the community as we continually improve our working partnerships. Our highest priority as stewards of the public infrastructure will be reinforced through inspections, maintenance and operations and will require increasing emphasis as Lincoln's assets age and needs expand. Safety and security will also remain as hallmarks of our service to the community as we maintain quality products and maximize asset service life.

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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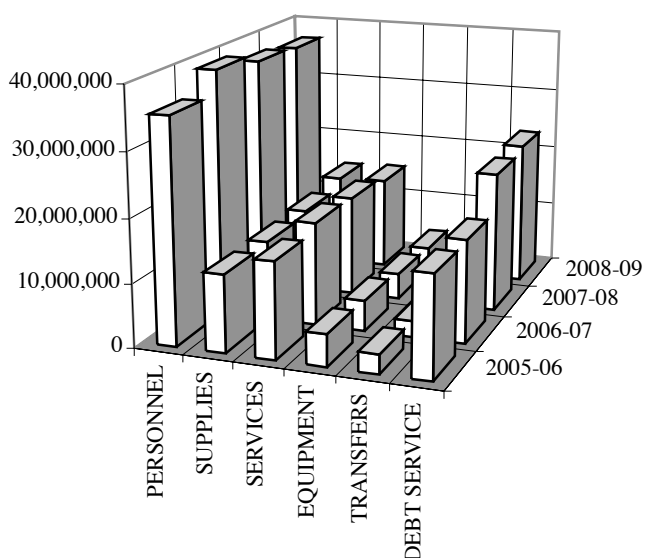
EXPENDITURE SUMMARY				
PERSONNEL	38,954,636	37,322,105	36,776,171	0
SUPPLIES	12,457,131	13,111,333	14,574,046	0
SERVICES	16,343,393	16,034,269	14,884,546	0
EQUIPMENT	4,862,734	4,127,878	3,718,931	0
TRANSFERS	2,539,086	2,618,704	2,866,575	0
DEBT SERVICE	16,233,097	22,118,816	22,955,734	0
	91,390,077	95,333,105	95,776,003	0

REVENUE SUMMARY				
GENERAL FUND		9,807,675	9,719,794	0
FEDERAL		1,484,589	1,909,463	0
SNOW REMOVAL FUND		2,857,719	3,070,305	0
STATE		11,886,529	13,292,383	0
USER FEES		69,296,593	67,784,058	0
		95,333,105	95,776,003	0

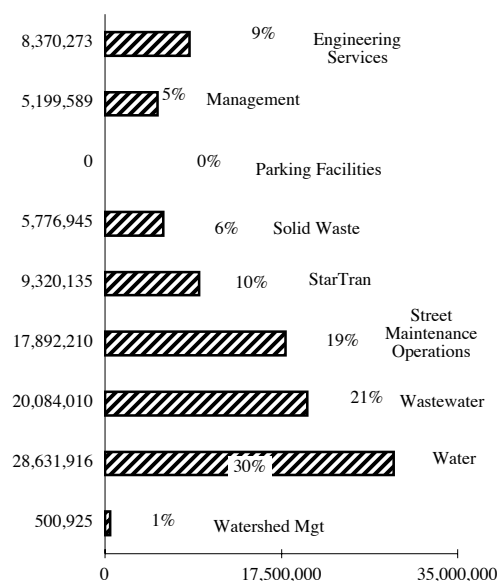
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ENGINEERING	93.80	87.60	88.75	0.00
STREET MAINTENANCE	115.50	112.19	111.08	0.00
MANAGEMENT	6.57	6.28	5.92	0.00
PARKING FACILITIES	1.60	1.60	0.00	0.00
SOLID WASTE	30.20	30.20	30.20	0.00
STARTRAN	111.00	112.38	100.88	0.00
WASTEWATER	98.70	97.36	96.72	0.00
WATER	115.03	113.68	112.60	0.00
WATERSHED MGT	6.38	6.00	5.75	0.00
	578.77	567.28	551.89	0.00

P U B L I C & U T I L I T I E S D E P A R T M E N T W O R K S

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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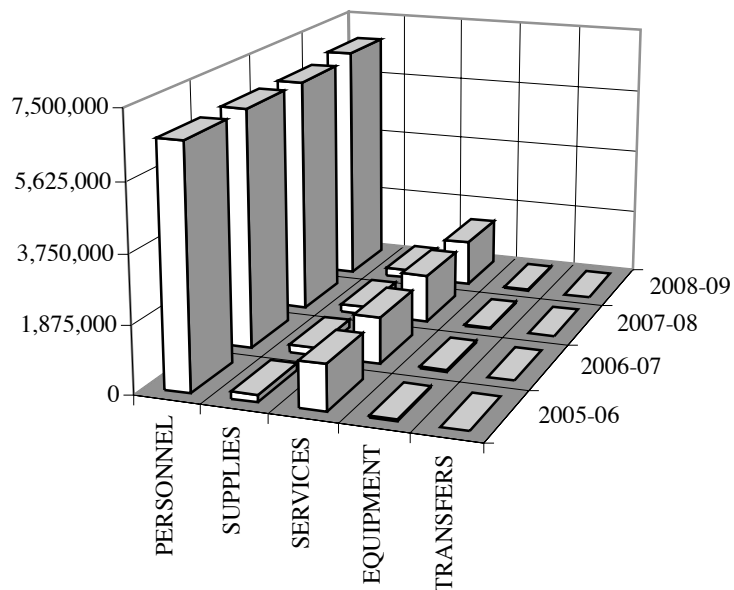
EXPENDITURE SUMMARY				
PERSONNEL	6,669,118	6,650,214	6,801,613	0
SUPPLIES	225,711	219,460	229,808	0
SERVICES	1,290,688	1,352,774	1,303,852	0
EQUIPMENT	53,110	27,000	35,000	0
TRANSFERS	0	0	0	0
	8,238,627	8,249,448	8,370,273	0

REVENUE SUMMARY				
GENERAL FUND		1,587,071	1,768,771	0
ENGINEERING REVOLVING		6,662,377	6,601,502	0
		8,249,448	8,370,273	0

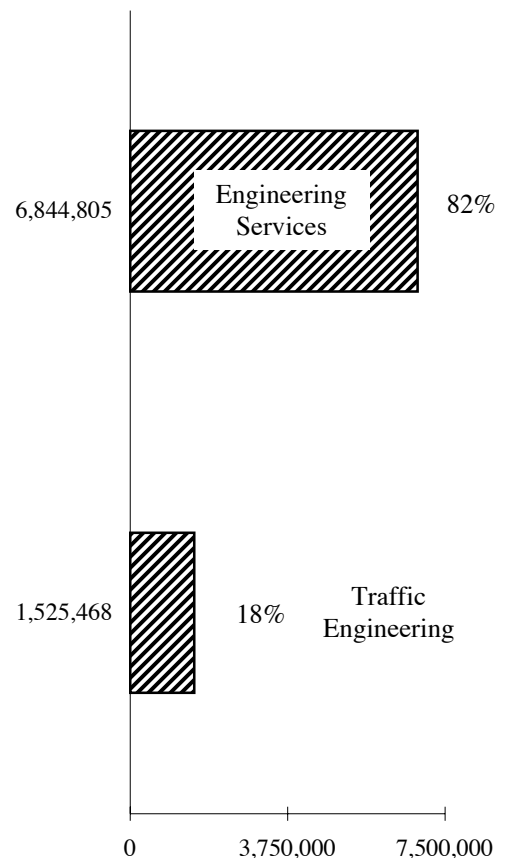
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ENGINEERING SERVICES	73.30	69.10	70.25	0.00
TRAFFIC ENGINEERING	20.50	18.50	18.50	0.00
	93.80	87.60	88.75	0.00

ENGINEERING SERVICES DIVISION

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING SERVICES DIVISION

ENGINEERING REVOLVING FUND

PROGRAM STATEMENTS		ACTUAL	ESTIMATED	PROJECTED
OBJECTIVES				
PERFORMANCE MEASURES		2006-07	2007-08	2008-09
1. Provide Engineering Services for Public Works and Public Utility projects.				
A. Number of projects let for construction.		47	50	25
B. Total costs of projects let for construction.		\$55.7 Mil.	\$60 Mil.	\$27.8 Mil.
2. Supply the Mayor's Office staff and Council with information.				
A. Provide responses to requests for information from the Mayor or City Council offices within seven working days.				
1. Number of processed request for information.		175	210	200
2. Percent of responses fulfilled within seven working days.		79%	90%	90%
3. Develop and maintain safety management program.				
A. Identify, implement and evaluate safety measures to correct high accident locations.				
1. City-wide crash rate.		5.4	5.1	5.0
2. High crash intersections evaluated.		55	60	60
3. Money spent on mitigation.		\$1.58 Mil.	\$2.6 Mil.	\$2.0 Mil.
4. Expected annual savings.		\$1 Mil	\$700,000	\$1.0 Mil.
4. To provide inspection to insure quality construction in accordance with plans and specifications for all sidewalk and driveway construction within the public right-of-way. To review requests for and monitor usage of the right-of-way in accordance with Chapter 14 of the Lincoln Municipal code.				
A. Inspect sidewalk, driveway construction and public right-of-way uses for compliance with the Lincoln Municipal Code.				
1. Sidewalk permits issued.		993	1,200	1,200
2. Commercial curb cut permits issued.		82	70	70
3. Inspections of uses of LS/SD concerns.		297	400	400
4. Total miles of sidewalks built.		13	16	20
5. Square feet of sidewalk repaired.		69,364	100,000	80,000
6. Inspections sidewalk snow removal.		812	700	700
7. Sidewalk complaints investigated.		467	300	300

PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING REVOLVING FUND

ENGINEERING SERVICES DIVISION

COMMENTS:

1. Upon the retirement of four engineering employees, their positions will be filled at a lower classification rate.
2. Added \$150,000 to the General Fund subsidy to better reflect service provided for General Fund activities.
3. Added an Associate. Engineering Specialist and an Engineering Specialist.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Computer Equipment	27,000		PERSONNEL	5,683,287	5,707,505	5,784,274
Replace Lab Nuclear Density Gauge & Accessories	7,000		SUPPLIES	43,257	57,950	56,298
Replace Lab Concrete Air Meter & Accessories	1,000		SERVICES	934,008	963,225	969,233
			EQUIPMENT	53,110	27,000	35,000
			TRANSFERS	0	0	0
			TOTAL	6,713,662	6,755,680	6,844,805
			REVENUE SUMMARY			
			GENERAL FUND	93,303	243,303	0
			USER FEES	6,662,377	6,601,502	0
			TOTAL	6,755,680	6,844,805	0
			SERVICES SUMMARY			
			Contractual	237,159	246,916	252,187
			Travel/Mileage	180,557	221,222	190,278
			Print/Copying	19,125	19,850	21,450
			Insurance	16,728	22,279	23,977
			Utilities	87,575	83,500	94,993
			Maint./Repair	71,598	64,553	70,115
			Rentals	196,017	190,945	190,945
			Miscellaneous	125,249	113,960	125,288
			TOTAL	934,008	963,225	969,233
	35,000	0				

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE	CLASS	PAY RANGE				
N 1032	Senior Office Assistant	27,770-36,630	0.75		26,660	
N 1034	Office Specialist	29,748-39,149	2.75	3.50	104,318	134,431
A 1631	Administrative Aide I	34,020-46,715	1.00	1.00	42,521	40,540
C 2001	Associate Engineering Specialist	35,782-47,031	1.00	2.92	40,139	116,139
C 2002	Engineering Specialist	42,386-55,463	18.35	18.88	959,105	967,028
A 2003	Senior Engineering Specialist	47,867-65,185	24.00	23.54	1,519,000	1,486,681
M 2007	Engineer	47,347-81,040	7.25	7.25	470,638	491,093
M 2008	Senior Engineer	48,821-99,569	1.00	0.15	81,303	12,828
M 2019	Engineering Services Mgr	48,82-99,569	5.00	5.00	412,831	429,730
M 2020	City Engineer	61,228-119,394	1.00	1.00	116,432	119,264
M 2021	Asst City Engineer	61,228-119,394	1.00	1.00	103,022	106,350
U 4903	Para-Professional/Technical Worker	\$5.90-11.70/hr	3.00		73,008	
U 4904	Professional/Tech Worker	\$11.40-19.38/hr	1.00	5.00	40,310	144,290
U 4985	Internship Trainee	\$7.50-15.00/hr	1.00		31,200	
M 5015	PW Maintenance Coordinator	48,821-99,569	1.00	1.00	93,144	93,803
	Overtime				92,989	92,989
	Salary Adjustment					61,816
	Vacancy/Turnover Savings				-40,193	-39,979
	Fringe Benefits				1,541,078	1,527,271
	TOTAL		69.10	70.25	5,707,505	5,784,274

PUBLIC WORKS & UTILITIES DEPARTMENT

TRAFFIC ENGINEERING

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09

1. Maintain signing and pavement marking management programs.			
A. Maintain pavement marking program, which is environmentally sensitive.			
1. Apply water-borne paint (centerline miles).	168	43	160
B. Implement effective signing program.			
1. Number of new signs installed.	856	800	800
2. Number of signs replaced.	1,819	1,879	1,800
C. Maintain durable pavement markings.			
1. Durable markings maintained (centerline miles).	187	230	240
2. Arterial streets with durable markings (%).	69%	84%	85%
2. Monitor traffic operations on arterial street system.			
A. Number of intersections evaluated.	220	250	250
B. Percentage of signalized intersection with average peak hour delay less than 35 seconds.	87%	85%	85%
C. Miles of corridors <u>field</u> studied.	43	15	15
D. Number of traffic signals:			
1. Signal kilowatt hours consumed per month.	121,000	125,000	130,000
2. Signals maintained.	410	413	415

PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING SERVICES DIVISION TRAFFIC ENGINEERING

GENERAL FUND

COMMENTS:

- Added overtime and standby pay funding for staff to respond to traffic signal malfunctions during off duty times and for traffic control functions during Nebraska football games.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
PC FUND:			PERSONNEL	985,831	942,709	1,017,339	0
Replace Traffic Signal			SUPPLIES	182,455	161,510	173,510	0
Server & Computers	10,000		SERVICES	356,680	389,549	334,619	0
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	1,524,965	1,493,768	1,525,468	0
			REVENUE SUMMARY				
			GENERAL FUND		1,493,768	1,525,468	0
			TOTAL		1,493,768	1,525,468	0
			SERVICES SUMMARY				
			Contractual	66,800	68,333	66,688	0
			Travel/Mileage	178,902	195,850	149,350	0
			Print/Copying	409	300	300	0
			Insurance	3,549	4,816	4,921	0
			Utilities	88,224	103,800	99,400	0
			Maint./Repair	16,074	14,000	11,410	0
			Rentals	526	550	550	0
			Miscellaneous	2,196	1,900	2,000	0
			TOTAL	356,680	389,549	334,619	0
	10,000	0					

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1032	Senior Office Assistant	27,770-36,630	0.25		8,887		
N 1034	Office Specialist	29,748-39,149	0.25	0.50	9,706	19,303	
C 2001	Assoc Engineering Specialist	35,782-47,031	9.00	9.00	395,382	399,247	
C 2002	Engineering Specialist	42,386-55,463	2.00	2.00	102,919	104,262	
A 2003	Sr. Engineering Specialist	47,867-65,185	5.00	5.00	325,925	325,930	
M 2006	Associate Engineer	47,347-81,040	2.00	2.00	99,066	101,097	
C 9030	Standby Pay					18,000	
	Overtime				7,743	40,243	
	Salary Adjustment					15,512	
	Vacancy/Turnover Savings				-9,419	-9,498	
	Fringe Benefits (Workers' Compensation)				2,500	3,243	0
	TOTAL		18.50	18.50	942,709	1,017,339	0

PUBLIC WORKS & UTILITIES DEPARTMENT

MANAGEMENT DIVISION		GENERAL, ENGINEERING REVOLVING, STREET CONSTRUCTION, & LANDFILL REVENUE FUNDS		
PROGRAM STATEMENTS		ACTUAL	ESTIMATED	PROJECTED
OBJECTIVES		2006-07	2007-08	2008-09
PERFORMANCE MEASURES				

1. To provide administrative personnel and management functions for the Public Works and Utilities Department and accounting services for the Public Works and Utilities Department.
 - A. Provide administrative personnel and management functions to all divisions of the Public Works and Utilities Department to support departmental programs.
 1. Establish departmental policies and procedures with input from all divisions. Annually Annually Annually
 2. Coordinate inter-related functions of engineering, street maintenance, water production and distribution, wastewater collection & treatment, sanitary landfill, watershed, business office and parking. Daily Daily Daily
 3. Review performance of all divisions of Public Works and Utilities in order to insure compliance with their prescribed objectives. Daily Daily Daily
 4. Provide clerical support to divisional staff. 2 Day
Turnaround 2 Day
Turnaround 2 Day
Turnaround
 5. Provide training to all divisions of Public Works and Utilities to increase efficiency and productivity of employees. Daily Daily Daily
 6. Take preventive measures to increase safety in both office and field areas of all divisions within the Public Works and Utilities Departments. Daily Daily Daily
 - B. Provide accounting services for all divisions of the Public Works Department.
 1. Prepare payroll of management, water and wastewater, business office, and engineering divisions/sections. Biweekly Biweekly Biweekly
 2. Keep records to identify and assign charges by projects and help prepare assessments. Daily Daily Daily
 3. Bill project charges and collect said funds where applicable. Daily Daily Daily
 4. Review all purchase requisitions, claims, inter-departmentals, and estimates for payment to ensure proper charges have been made. Daily Daily Daily
 5. Prepare financial reports for State of Nebraska and others as required. Monthly Monthly Monthly
 6. Develop and implement procedures to improve accounting functions of department. Annually Annually Annually

PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING REVOLVING, GENERAL, LANDFILL REVENUE, & STREET CONSTRUCTION FUNDS

MANAGEMENT DIVISION

COMMENTS:

1. Eliminated .42 Antelope Valley Manager upon retirement of the current employee.
2. Reallocated .3 Public Utilities Administrator from the Water and Wastewater Business Office.
3. Reallocated .33 PW Special Project Admin to the Water and Wastewater Business Office.
4. Added \$651,247 on debt service related to the 2006 Highway Allocation Bonds.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Calculators	500		PERSONNEL	421,366	474,753	449,651
			SUPPLIES	4,126	5,250	4,300
			SERVICES	106,746	111,955	113,356
			EQUIPMENT	2,800	500	500
			DEBT SERV.	341,321	3,977,180	4,631,782
			TOTAL	876,358	4,569,638	5,199,589
			REVENUE SUMMARY			
			ENGINEERING REVOLVING	83,633	54,020	0
			GENERAL FUND	249,393	222,343	0
			LANDFILL REVENUE	403,113	385,785	0
			STREET CONSTRUCTION	3,833,499	4,537,441	0
			TOTAL	4,569,638	5,199,589	0
			SERVICES SUMMARY			
			Contractual	43,022	45,038	45,226
			Travel/Mileage	4,321	4,500	4,500
			Print/Copying	4,612	6,300	5,800
			Insurance	8,715	11,006	12,919
			Utilities	7,393	6,200	7,000
			Maint./Repair	8	0	0
			Rentals	37,323	35,761	35,761
			Miscellaneous	1,352	3,150	2,150
			TOTAL	106,746	111,955	113,356
	500	0				

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
E	0630 Executive Secretary	38,032-53,633	1.00	1.00	53,635	53,633	
N	1034 Office Specialist	29,748-39,149	0.50	0.50	18,369	19,008	
N	1122 Account Clerk III	29,748-39,149	0.90	1.00	29,878	34,400	
A	1125 Accountant	41,350-56,491	0.34	0.34	17,225	17,876	
A	1143 PW/Utilities Accounting Supervisor	43,426-59,259	0.50	0.50	29,210	29,208	
A	1144 Asst. PW/Utilities Business Manager	50,269-68,386	0.84	0.84	56,842	56,842	
A	1632 Administrative Aide II	41,350-56,491	0.60	0.60	33,894	33,897	
D	2022 Director of Public Works & Utilities	54,639-129,452	0.50	0.50	53,572	54,600	
M	2023 PW Special Project Admin	61,228-119,394	0.50	0.17	41,483	14,981	
M	2025 Public Utility Administrator	61,228-119,394	0.10	0.40	11,666	47,758	
M	2048 Antelope Valley Manager	61,228-119,394	0.50	0.08	56,694	9,050	
	Overtime				718	718	
	Salary Adjustment					8,370	
	Vacancy/Turnover Savings				-3,073	-2,351	
	Fringe Benefits				74,640	71,661	0
	TOTAL		6.28	5.92	474,753	449,651	0

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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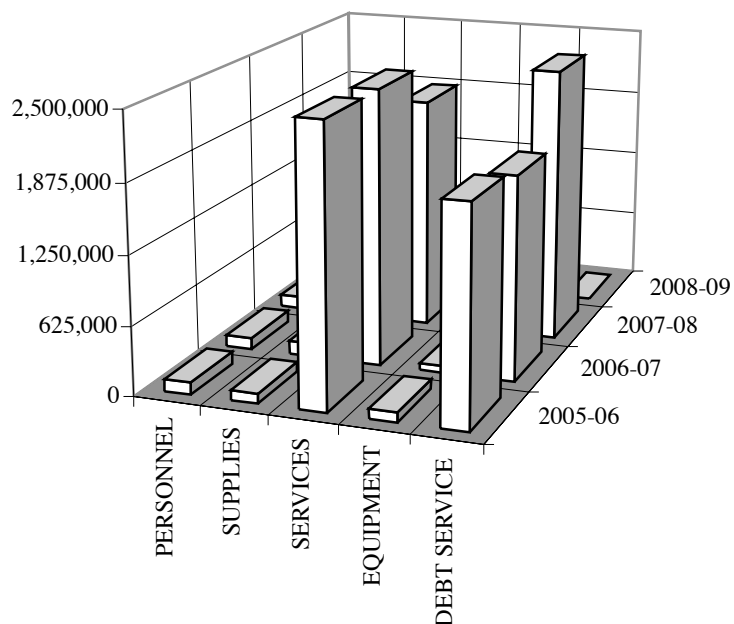
EXPENDITURE SUMMARY				
PERSONNEL	105,801	115,121	0	0
SUPPLIES	121,737	63,294	0	0
SERVICES	2,687,328	2,125,790	0	0
EQUIPMENT	62,409	370,107	0	0
DEBT SERVICE	1,846,189	2,595,793	0	0
	4,823,464	5,270,105	0	0

REVENUE SUMMARY				
PARKING GARAGES USER FEES		5,010,208	0	0
SURFACE LOT USER FEES		259,897	0	0
		5,270,105	0	0

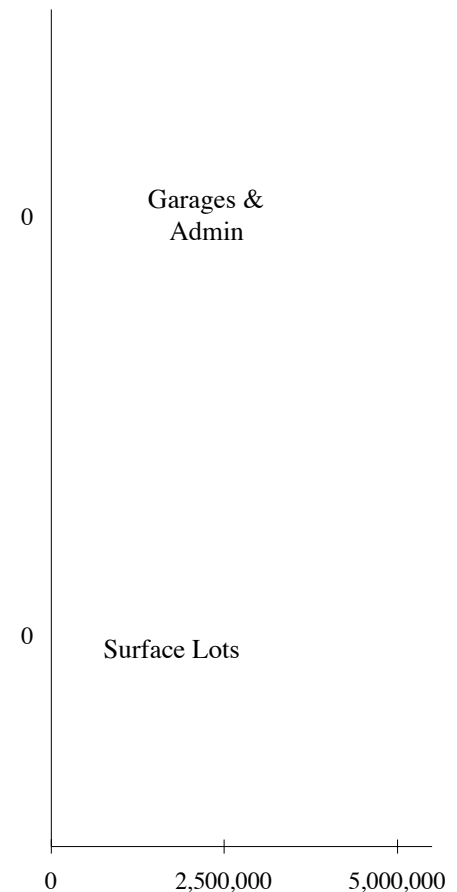
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
PARKING FACILITIES	1.60	1.60	0.00	0.00
	1.60	1.60	0.00	0.00

PARKING FACILITIES DIVISION

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

PARKING FACILITIES DIVISION

ADMINISTRATION & PARKING GARAGE SECTIONS

PARKING FACILITIES FUND

PROGRAM STATEMENTS		ACTUAL	ESTIMATED	PROJECTED
OBJECTIVES				
PERFORMANCE MEASURES		2006-07	2007-08	2008-09
1. Provide parking services to meet or exceed the expectation of parking customers.				
A. Provide quality customer service.				
1. Highest monthly parkers in the garage (all facilities)		3,480	3,500	
2. Diversity Average by garage.*				
Carriage		68.51%	75.00%	
Center		65.18%	80.00%	
Cornhusker		84.46%	70.00%	
Haymarket		64.36%	70.00%	
Market		56.63%	70.00%	
Que		55.35%	70.00%	
University		86.82%	80.00%	
AVERAGE		68.76 %	73.57 %	
3. Occupancy Average by garage.				
Carriage		87.55%	90.00%	
Center		93.97%	95.00%	
Cornhusker		83.06%	90.00%	
Haymarket		71.05%	70.00%	
Market		73.42%	85.00%	
Que		88.63%	85.00%	
University		110.79%	100.00%	
AVERAGE		86.92 %	87.86 %	
4. Total Transients by garage.				
Carriage		22,531	21,000	
Center		167,024	163,000	
Cornhusker		109,988	98,000	
Haymarket		63,237	45,000	
Market		45,816	47,000	
Que		196,127	177,000	
University		135,359	135,000	
TOTAL		740,082	686,000	
B. Provide efficient management of revenue and expenses.				
1. Net revenue per year.		\$2,238,884	\$2,000,000	
2. Net revenue per space per year (4,181 spaces).		\$535	\$478	
3. Direct operating and maintenance cost (4,181 spaces).		\$1,132	\$1,000	

*NOTE: Diversity factors indicate the balance between the number of monthly and transient parkers in the facility. The industry average for a diversity ratio is 75%. Diversity will vary depending on the location of the garage and to whom the facility caters.

PUBLIC WORKS & UTILITIES DEPARTMENT

PARKING FACILITIES DIVISION

PARKING FACILITIES FUND

ADMINISTRATION & PARKING GARAGES SECTIONS

COMMENTS:

1. The parking functions have been transferred to Urban Development.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR				
	<u>2008-09</u>	<u>2008-09</u>	<u>2008-09</u>	<u>2008-09</u>	<u>2008-09</u>
EXPENDITURE SUMMARY					
PERSONNEL	105,801	115,121	0	0	
SUPPLIES	118,715	61,294	0	0	
SERVICES	2,488,553	1,960,600	0	0	
EQUIPMENT	62,409	277,400	0	0	
DEBT SERV.	1,846,189	2,595,793	0	0	
TOTAL	4,621,667	5,010,208	0	0	
REVENUE SUMMARY					
USER FEES		5,010,208	0	0	
TOTAL		5,010,208	0	0	
SERVICES SUMMARY					
Contractual	1,772,549	1,269,433	0	0	
Travel/Mileage	14,757	20,000	0	0	
Print/Copying	17,692	11,300	0	0	
Insurance	50,791	56,207	0	0	
Utilities	212,618	224,350	0	0	
Maint./Repair	165,592	176,000	0	0	
Rentals	28,452	32,160	0	0	
Miscellaneous	226,102	171,150	0	0	
TOTAL	2,488,553	1,960,600	0	0	
	0	0			

CLASS		PERSONNEL DETAIL					
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	EMPLOYEES		BUDGET	MAYOR	COUNCIL
			<u>07-08</u>	<u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>
N 1034	Office Specialist	29,748-39,149	0.25		9,184		
N 1122	Account Clerk III	29,748-39,149	0.10		3,320		
M 2028	Parking Manager	47,347-81,040	1.00		66,184		
U 4903	Para-Professional/Technical Worker	\$5.90-11.70/hr.	0.25		6,084		
	Salary Adjustment						
	Fringe Benefits				30,349	0	0
	TOTAL		1.60	0.00	115,121	0	0

PUBLIC WORKS & UTILITIES DEPARTMENT

PARKING FACILITIES DIVISION

SURFACE LOTS SECTION

PARKING LOT REVOLVING FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

1. Provides parking service to meet or exceed the expectations of parking customers.

A. Provide quality customer service.

Total monthly parkers.

Lumberworks

41

49

Depot South

16

12

Ironhorse

114

114

TOTAL

171

175

B. Provide efficient management of revenue and expenses.

Revenue Lots

1. Net revenue per year.

\$74,221

\$86,000

2. Net revenue per space per year (323 spaces).

\$230

\$266

3. Direct operating and maintenance cost (323 spaces).

\$545

\$540

Non-Revenue Lots

1. Net revenue per year.

0

0

2. Direct operating and maintenance cost (281 spaces).

\$39

\$55

PUBLIC WORKS & UTILITIES DEPARTMENT

PARKING FACILITIES DIVISION SURFACE LOTS SECTION

PARKING LOT REVOLVING FUND

COMMENTS:

1. The parking functions have been transferred to Urban Development.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	<u>2008-09</u>	<u>2008-09</u>				
EXPENDITURE SUMMARY						
PERSONNEL	0	0	0	0	0	0
SUPPLIES	3,021	2,000	0	0	0	0
SERVICES	198,776	165,190	0	0	0	0
EQUIPMENT	0	92,707	0	0	0	0
DEBT SERV.	0	0	0	0	0	0
TOTAL	201,797	259,897	0	0	0	0
REVENUE SUMMARY						
USER FEES		259,897	0	0	0	0
TOTAL		259,897	0	0	0	0
SERVICES SUMMARY						
Contractual	23,529	13,800	0	0	0	0
Travel/Mileage	0	0	0	0	0	0
Print/Copying	0	0	0	0	0	0
Insurance	0	0	0	0	0	0
Utilities	4,532	4,090	0	0	0	0
Maint./Repair	17,289	17,000	0	0	0	0
Rentals	123,773	112,000	0	0	0	0
Miscellaneous	29,652	18,300	0	0	0	0
TOTAL	198,776	165,190	0	0	0	0

PERSONNEL DETAIL						
CLASS	EMPLOYEES		BUDGET	MAYOR	COUNCIL	
<u>CODE</u> <u>CLASS</u>	<u>PAY RANGE</u>	<u>07-08</u> <u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>	
None						
			0	0	0	
		0.00 0.00	0	0	0	

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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EXPENDITURE SUMMARY				
PERSONNEL	6,495,798	6,890,480	6,298,671	0
SUPPLIES	1,301,334	1,358,549	1,686,846	0
SERVICES	1,090,984	1,064,415	1,334,618	0
EQUIPMENT	0	0	0	0
TRANSFERS	0	0	0	0
	8,888,115	9,313,444	9,320,135	0

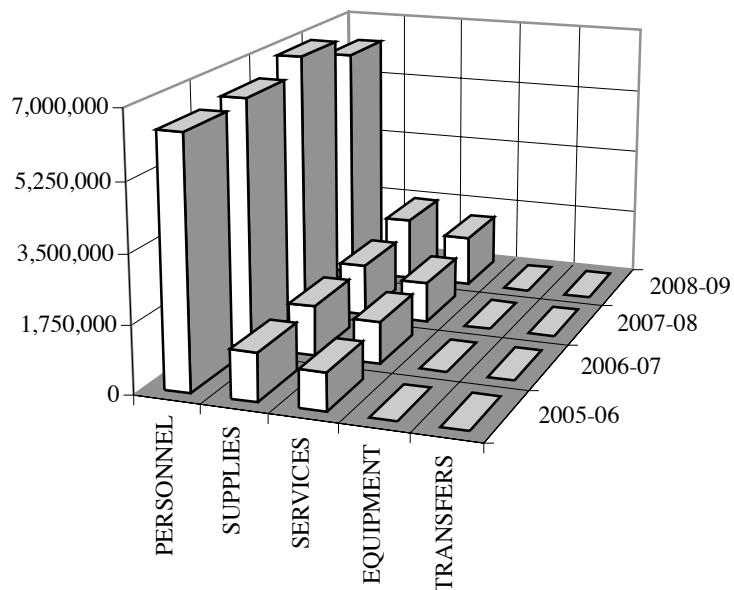
REVENUE SUMMARY				
GENERAL FUND		6,047,005	5,765,622	0
FEDERAL		1,484,589	1,909,463	0
STATE		423,000	423,000	0
USER FEES		1,358,850	1,222,050	0
		9,313,444	9,320,135	0

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
STARTRAN OPERATING	108.90	110.28	98.78	0.00
GRANTS-IN-AID	2.10	2.10	2.10	0.00
	111.00	112.38	100.88	0.00

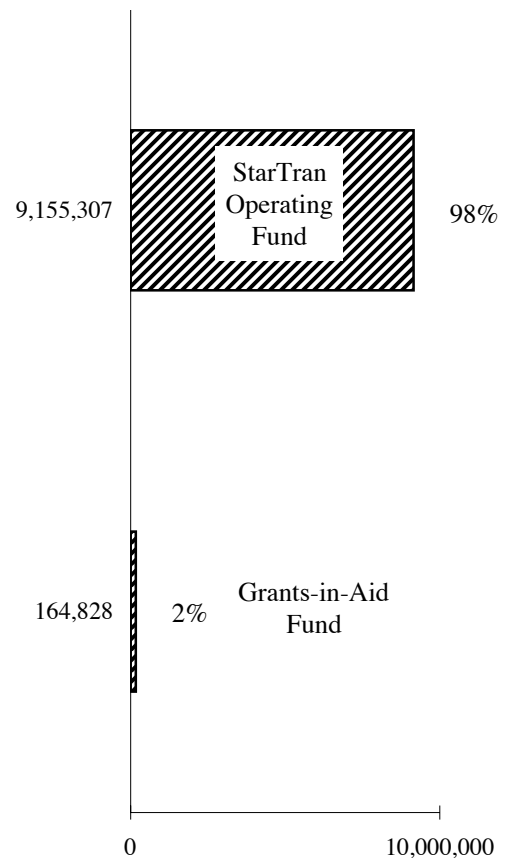
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EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

STARTRAN DIVISION

STARTRAN OPERATING FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

, To provide for the citizens of Lincoln a safe, convenient, economical and efficient transit system.

1. Provide reliable and comfortable transportation while maximizing the productivity of the system.

A. Reliability.

1. Vehicle or service dependability.

a. Revenue miles per road call.

7,686

8,000

8,500

b. Fleet on-time performance.

96.7%

97.0%

98.0%

B. Comfort.

1. Safety.

a. Accidents per 100,000 miles.

5.0

5.0

5.0

C. Productivity.

1. Usage.

a. Fleet boarding passengers.

1,815,085

1,942,000

2,000,000

b. Fleet boarding passengers per fleet hour.

16.1

17.2

20.8

c. Special services boarding passengers.

55,813

56,000

56,500

2. Financial Return.

a. Fleet cost per fleet hour.

\$64.80

\$65.00

\$65.50

b. Fleet cost per fleet passenger trip.

\$4.02

\$3.90

\$3.80

c. Fleet passenger revenue per fleet hour.

\$11.04

\$11.20

\$12.50

d. Fleet revenue per fleet expense.

17.04%

17.00%

17.60%

e. Special services cost per special passenger trip.

\$28.49

\$29.00

\$29.50

f. Special services revenue per special services expense.

5.40%

5.30%

5.20%

PUBLIC WORKS & UTILITIES DEPARTMENT

STARTRAN OPERATING FUND

STARTRAN DIVISION

COMMENTS:

Eliminated non-peak service on most routes by eliminating 9 Bus Oper., .5 Field Super., 1 Service Worker, related OT & operating expenses. Eliminated Holiday Light Tours & associated OT. Eliminated 1 Bus Oper. associated with the Harris Overpass Bridge reconstruction project. Added \$363,670 in Job Access Reverse Commute funding. \$250,000 used as pass through funding for grant participants. Changed the qualification for the Ride For Five low income pass to 200% of Poverty.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	<u>2008-09</u>	<u>2008-09</u>	EXPENDITURE SUMMARY				
None			PERSONNEL	6,352,931	6,739,048	6,137,843	0
			SUPPLIES	1,301,329	1,357,949	1,686,246	0
			SERVICES	1,088,550	1,061,015	1,331,218	0
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	8,742,810	9,158,012	9,155,307	0
	REVENUE SUMMARY						
			GENERAL FUND		6,011,162	5,731,587	0
			FEDERAL		1,365,000	1,778,670	0
			STATE		423,000	423,000	0
			USER FEES		1,358,850	1,222,050	0
			TOTAL		9,158,012	9,155,307	0
SERVICES SUMMARY							
		Contractual	535,418	509,219	769,252	0	
		Travel/Mileage	0	0	6,000	0	
		Print/Copying	39,815	26,000	36,000	0	
		Insurance	230,661	249,519	233,689	0	
		Utilities	94,251	88,067	95,067	0	
		Maint./Repair	99,576	132,410	132,410	0	
		Rentals	0	0	0	0	
		Miscellaneous	88,828	55,800	58,800	0	
	0	0	TOTAL	1,088,550	1,061,015	1,331,218	0

PERSONNEL DETAIL			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09	2008-09
CODE	CLASS	PAY RANGE					
N 1030	Office Assistant	25,923-34,282	1.00	1.00	26,974	27,920	
N 1036	Office Manager	31,865-41,845	0.50	0.50	20,523	20,773	
N 1122	Account Clerk III	29,748-39,149	2.00	2.00	77,500	77,754	
A 1125	Accountant	41,350-56,491	0.40	0.40	22,167	22,327	
N 1307	Stores Clerk II	29,748-39,149	1.00	1.00	38,350	38,350	
A 1631	Administrative Aide I	34,020-46,715	1.00	1.00	45,872	45,872	
U 4903	Para-Professional/Tech Worker	\$5.90-11.70/hr	0.38	0.38	7,800	8,385	
A 5121	Garage Supervisor	43,426-59,259	1.00	1.00	59,260	59,260	
M 5600	Transit Manager	61,228-119,394	1.00	1.00	105,032	108,288	
A 5601	Bus Operations Superintendent	47,867-65,185	1.00	1.00	64,659	64,660	
A 5602	StarTran HV Supervisor	43,426-59,259	1.00	1.00	51,210	52,924	
A 5603	Startran Field Supervisor	43,426-59,259	5.00	4.50	269,148	248,999	
A 5605	Bus Maintenance Superintendent	47,867-65,185	1.00	1.00	64,342	64,343	
B 5614	Bus Journey Mechanic	38,492-42,768	8.00	7.00	342,152	299,383	
B 5615	Bus Apprentice Mechanic	33,419-37,132	3.00	4.00	111,396	146,457	
B 5619	Bus Cleaner	22,305-24,785	2.00	2.00	49,570	49,570	
B 5620	Bus Service Worker	31,347-34,831	6.00	5.00	208,992	174,160	
B 5625	Bus Operator	27,528-36,703	75.00	65.00	2,695,974	2,343,686	
	Overtime				387,282	285,115	
	Clothing Allowance/Spread Time Pay				50,500	60,000	
	Salary Adjustment					105,086	
	Vacancy/Turnover Savings				-42,609	-38,531	
	Fringe Benefits				2,082,954	1,873,062	0
	TOTAL		110.28	98.78	6,739,048	6,137,843	0

PUBLIC WORKS & UTILITIES DEPARTMENT

STARTRAN DIVISION

GRANTS-IN-AID FUND

PROGRAM STATEMENTS		ACTUAL	ESTIMATED	PROJECTED
OBJECTIVES				
PERFORMANCE MEASURES		2006-07	2007-08	2008-09

1. Provide an effective and efficient Special Transportation Program (HandiVan and Brokerage Programs).

A.	Number of HandiVan Program passengers.	35,539	35,800	36,000
B.	Number of Brokerage Program passengers.	20,274	21,500	21,800
C.	HandiVan passengers per hour.	1.90	2.00	2.05
D.	HandiVan Revenue/Cost.	5.40%	5.30%	5.20%

PUBLIC WORKS & UTILITIES DEPARTMENT

GRANTS-IN-AID FUND

STARTRAN DIVISION

COMMENTS:

1. No significant changes are proposed in this budget.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL
		2006-07	2007-08	2008-09	2008-09
	MAYOR 2008-09				
	COUNCIL 2008-09				
None		EXPENDITURE SUMMARY			
		PERSONNEL	142,867	151,432	160,828
		SUPPLIES	5	600	600
		SERVICES	2,434	3,400	3,400
		EQUIPMENT	0	0	0
		TRANSFERS	0	0	0
		TOTAL	145,306	155,432	164,828
		REVENUE SUMMARY			
		GENERAL FUND		35,843	34,035
		FEDERAL		119,589	130,793
		TOTAL		155,432	164,828
		SERVICES SUMMARY			
		Contractual	0	0	0
		Travel/Mileage	0	2,000	2,000
		Print/Copying	1,104	500	500
		Insurance	0	0	0
		Utilities	0	0	0
		Maint./Repair	1,020	500	500
		Rentals	0	0	0
		Miscellaneous	310	400	400
		TOTAL	2,434	3,400	3,400
	0				0

PERSONNEL DETAIL		EMPLOYEES	BUDGET	MAYOR	COUNCIL
		07-08	08-09	2007-08	2008-09
CLASS	PAY RANGE				
CODE CLASS					
N 1036 Office Manager	31,865-41,845	0.50	0.50	20,523	20,773
A 1125 Accountant	41,350-56,491	0.60	0.60	33,251	33,358
A 2110 Planner I	43,426-59,259	1.00	1.00	54,759	56,593
Salary Adjustment					1,985
Fringe Benefits				42,899	48,119
TOTAL		2.10	2.10	151,432	160,828

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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EXPENDITURE SUMMARY				
PERSONNEL	6,240,391	6,284,605	6,311,542	0
SUPPLIES	2,366,585	2,508,216	3,262,812	0
SERVICES	4,628,290	4,525,629	5,070,170	0
EQUIPMENT	2,182,137	1,539,656	1,252,081	0
TRANSFERS*	1,768,431	1,795,719	1,995,605	0
	17,185,834	16,653,825	17,892,210	0

REVENUE SUMMARY				
FLEET SERVICES		4,733,292	5,027,830	0
GENERAL FUND		1,432,784	1,462,133	0
SNOW REMOVAL FUND		2,857,719	3,070,305	0
STREET CONSTRUCTION		7,630,030	8,331,942	0
		16,653,825	17,892,210	0

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ADMIN. SERVICES	7.80	5.77	5.08	0.00
DRAINAGE	12.45	12.25	12.25	0.00
FLEET SERVICES	17.00	15.42	15.00	0.00
SANITATION	8.00	8.00	8.00	0.00
SNOW REMOVAL	18.25	18.50	18.50	0.00
STREET & HIGHWAY	52.00	52.25	52.25	0.00
	115.50	112.19	111.08	0.00

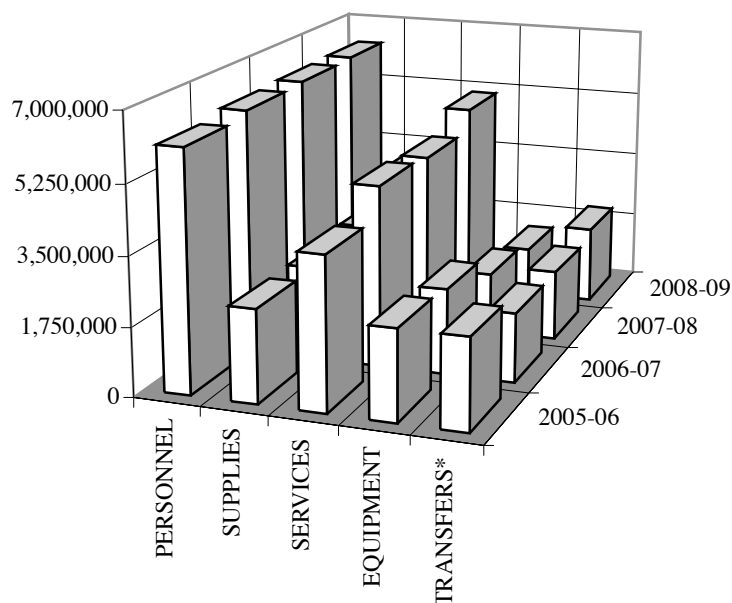
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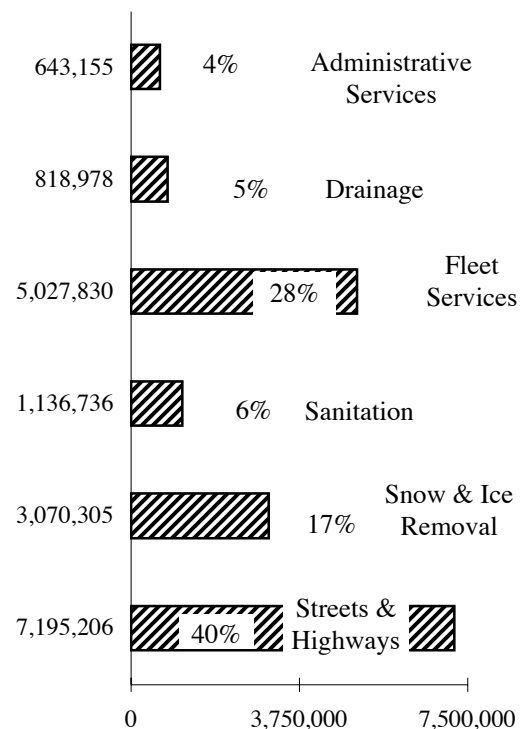
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EXPENDITURES BY CATEGORY



* \$1,995,605 of the transfers are from the Street Const. Fund to the Snow Removal Fund. The amount is included twice in the totals.

EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

ADMINISTRATIVE SERVICES

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide administrative and support functions for the operating section of the Street Operations, Fleet Services, Watershed Management and Traffic Operations.			
A. Provide administrative and support functions for the operating section of the Street and Traffic Operations, Fleet Services, Watershed Management and Traffic Operations.			
1. Miscellaneous clerical, i.e. copying, mailings data entry, filing, typing, etc.	2 days	2 days	2 days
2. Payroll entry.	24 hours	24 hours	24 hours
3. Type payment vouchers and requisitions after receiving invoices.	Weekly	Weekly	Weekly
4. Maintain leave report.	Daily	Daily	Daily
5. Type and distribute rating forms for completion by supervisors within two days of receiving personnel report.	Monthly	Monthly	Monthly
2. Maintain the buildings owned by the Department of Public Works.			
A. Preserve the condition of buildings owned by the Public Works Department in as near their original condition as possible.			
1. Respond to maintenance calls for various sites in Maintenance Division.	3 Weekly	3 Weekly	3 Weekly
2. Custodial cleaning frequency.	Daily	Daily	Daily
B. Keep turf well groomed and storage areas neat in appearance.			
1. Mowing frequency (seasonal).	1 each 2 wks.	1 each 2 wks.	1 each 2 wks.
2. Grass watering frequency (seasonal).	As needed	As needed	As needed
3. Storage/stockpile cleanup frequency.	Monthly	Monthly	Monthly

PUBLIC WORKS & UTILITIES DEPARTMENT

**STREET MAINTENANCE OPERATIONS DIVISION
ADMINISTRATIVE SERVICES**

GENERAL FUND

COMMENTS:

1. Eliminated the Antelope Valley Manager upon retirement of the current employee.
2. Added \$40,000 to contract for cleaning and/or improvements of stormwater drainage system.

EQUIPMENT DETAIL			ACTUAL		BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07		2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY				
Appliances & Office			PERSONNEL	403,178	299,542	239,637	0
Chairs	850		SUPPLIES	16,588	13,352	19,500	0
Tools	300		SERVICES	369,971	364,935	382,868	0
			EQUIPMENT	564	0	1,150	0
			TRANSFERS	0	0	0	0
			TOTAL	790,302	677,829	643,155	0
			REVENUE SUMMARY				
			GENERAL FUND		677,829	643,155	0
			TOTAL		677,829	643,155	0
			SERVICES SUMMARY				
			Contractual	133,593	134,805	140,450	0
			Travel/Mileage	14,763	12,072	16,127	0
			Print/Copying	2,698	2,500	3,000	0
			Insurance	34,412	38,636	38,859	0
			Utilities	133,207	139,000	144,000	0
			Maint./Repair	11,614	14,036	15,160	0
			Rentals	34,192	18,736	19,472	0
			Miscellaneous	5,492	5,150	5,800	0
	1,150	0	TOTAL	369,971	364,935	382,868	0
PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS		PAY RANGE	07-08	08-09	2007-08	2008-09
N 1034	Office Specialist		29,748-39,149	0.27		9,105	
N 1121	Account Clerk II		26,829-35,439	1.00	1.00	35,116	35,439
A 1631	Administrative Aide I		34,020-46,715	1.00	1.00	46,715	37,034
M 2048	Antelope Valley Manager		61,228-119,394	0.50	0.08	56,695	9,050
N 5106	Maintenance Repair Worker II		31,865-41,845	1.00	1.00	41,299	41,522
N 5228	Public Works Laborer		26,829-35,439	1.00	1.00	28,220	28,032
N 5229	PW Equipment Operator I		28,743-37,870	1.00	1.00	37,870	37,871
	Overtime					4,237	4,237
	Salary Adjustment						5,263
	Vacancy/Turnover Savings					-2,550	-1,889
Fringe Benefits (Workers' Compensation)						42,835	43,078
TOTAL				5.77	5.08	299,542	239,637
							0

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

DRAINAGE

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Maintain the storm water drainage system in the City of Lincoln.			
A. Prevent flooding that occurs as a result of stoppages for flow restrictions.			
1. Inlets inspected and cleaned.	14,612	18,000	15,000
2. Manholes inspected and cleaned.	574	750	750
3. Linear feet of pipe inspected and cleaned.	277,741	400,000	350,000
4. Locations checked annually.	1,780	2,000	2,000
5. Feet of ditches inspected.	198,839	150,000	150,000
6. Cubic yards of silt removed.	996	2,500	1,500
7. Frequency of drainage easements mowed or other vegetation controlled or removed (annually).	3	3	3
.			
B. Prevent flooding that occurs as a result of structural failures or damage to the drainage system.			
1. Broken tops replaced.	32	30	30
2. Locations of inlet/pipe repaired.	883	1,000	1,000
C. Correct health and safety hazards.			
1. Stagnant water locations corrected.	2	10	10
2. Cubic yards to fill.	N/A	1,500	1,500
D. Perform miscellaneous reimbursable services required by ordinances.	N/A	100%	100%

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION DRAINAGE

GENERAL FUND

COMMENTS:

1. Added \$40,000 for a contract with a private contractor for cleaning and/or improvements of the stormwater drainage system including dredging, side sloping and general maintenance of large stormwater ditches.
2. Added \$20,000 to more accurately account for the on call locate costs.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL
		2006-07	2007-08	2008-09	2008-09
	MAYOR 2008-09	EXPENDITURE SUMMARY			
	COUNCIL 2008-09	PERSONNEL			
Skid Loader		453,876	460,285	455,659	0
Attachment	1,500	SUPPLIES	15,437	15,700	19,150
		SERVICES	270,606	277,970	342,669
		EQUIPMENT	0	1,000	1,500
		TRANSFERS	0	0	0
		TOTAL	739,920	754,955	818,978
		REVENUE SUMMARY			
		GENERAL FUND		754,955	818,978
		TOTAL		754,955	818,978
		SERVICES SUMMARY			
		Contractual	30,651	0	40,000
		Travel/Mileage	14,068	13,796	17,216
		Print/Copying	871	600	1,000
		Insurance	2,050	2,615	2,757
		Utilities	1,874	6,142	3,500
		Maint./Repair	6,661	7,161	6,480
		Rentals	133,513	187,356	191,116
		Miscellaneous	80,918	60,300	80,600
		TOTAL	270,606	277,970	342,669
	1,500				0

PERSONNEL DETAIL		EMPLOYEES		BUDGET	MAYOR	COUNCIL
CLASS		PAY RANGE	07-08	08-09	2007-08	2008-09
CODE	CLASS					
C	5010 Labor Supervisor I	35,782-47,031	2.00	2.00	94,062	84,860
A	5011 Labor Supervisor II	39,378-53,862	0.25	0.25	13,466	13,466
N	5216 Public Works Inspector	32,982-43,261	1.00	1.00	43,262	43,262
N	5228 Public Works Laborer	26,829-35,439	2.00	2.00	55,774	55,819
N	5229 PW Equipment Operator I	28,743-37,870	5.00	5.00	166,123	158,608
N	5230 PW Equipment Operator II	31,865-41,845	2.00	2.00	80,501	81,836
	Overtime				7,454	7,454
	Salary Adjustment					10,966
	Vacancy/Turnover Savings				-4,532	-4,379
	Fringe Benefits				4,175	3,767
	TOTAL		12.25	12.25	460,285	455,659

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

FLEET SERVICES

FLEET SERVICES FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09

1. Provide Fleet Management services for Public Works and Public Utilities and the Parks Departments at the most economical cost possible and to insure adequate equipment availability to enable those Departments to perform their duties expeditiously.

A. Maintain adequate and economical fleet availability.

1. Units in fleet.	948	958	958
2. Units of utilization.	2,697,204	2,700,000	2,700,000
3. Normal wear cost per mile.	.829	.887	.949
4. Cost per miles including accident, damage and capitalization.	.878	.965	.998
5. Number of repairs completed.	5,242	5,250	5,250
6. Preventive maintenance inspection services completed.	918	920	920
7. Percentage of total cost attributed to road calls.	2.4%	2.5%	2.5%
8. Hours of downtime.	90,780	95,000	95,000
9. Percentage of fleet availability.	98.4%	98.3%	98.3%
10. Percentage of scheduled repairs.	43%	42%	42%

2. Provide adequate fuel inventories to eliminate the need of purchasing at retail and to provide emergency availability.

A. Purchase, store and dispense 100,000 gallons per quarter.

1. Gallons of fuel purchased and stored per quarter.	125,638	125,000	125,950
2. Gallons dispensed per quarter.	119,745	125,000	125,950
3. Savings per gallon over retail for unleaded fuel.	\$0.049	\$0.022	\$0.030
4. Savings per gallon over retail for diesel fuel.	\$0.082	\$0.064	\$0.070

3. Meet with each user agency quarterly to discuss methods of service improvements.

A. Improve services to user agencies.

1. Number of meetings per quarter.	1	2	2
2. Number of improvements per year.	3	3	3

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

FLEET SERVICES FUND

FLEET SERVICES

COMMENTS:

1. Added additional funding in Supplies for the increased cost of fuel that is purchased by Fleet Services for other departments and Public Works/Utilities divisions for city vehicles.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
See page 33 for details of this equipment.			PERSONNEL	1,066,669	1,047,123	986,776	0
			SUPPLIES	1,655,419	1,676,214	2,403,712	0
			SERVICES	427,354	501,199	495,911	0
			EQUIPMENT	2,112,796	1,508,756	1,141,431	0
			TRANSFERS	0	0	0	0
			TOTAL	5,262,237	4,733,292	5,027,830	0
	REVENUE SUMMARY						
			USER FEES		4,733,292	5,027,830	0
			TOTAL		4,733,292	5,027,830	0
	SERVICES SUMMARY						
		Contractual	47,488	50,389	55,582	0	
		Travel/Mileage	7,064	8,430	8,500	0	
		Print/Copying	2,422	2,028	2,638	0	
		Insurance	116,097	110,335	105,541	0	
		Utilities	8,779	12,453	10,100	0	
		Maint./Repair	234,924	306,427	301,400	0	
		Rentals	0	250	100	0	
		Miscellaneous	10,579	10,887	12,050	0	
		TOTAL	427,354	501,199	495,911	0	
	0	0					

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N	1121	Account Clerk II	26,829-35,439	1.00	1.00	28,860	30,123
N	1122	Account Clerk III	29,748-39,149	1.00	1.00	33,331	34,492
N	1307	Stores Clerk II	29,748-39,149	1.15	2.00	43,951	71,488
N	5116	Automotive Mechanic	32,982-43,261	1.27	2.00	54,278	85,655
N	5117	Heavy Equipment Mechanic	35,330-46,250	7.00	6.00	306,446	262,046
C	5118	Lead Mechanic	35,782-47,031	1.00	1.00	45,959	45,959
A	5121	Garage Supervisor	43,426-59,259	1.00	1.00	57,505	57,576
A	5122	Asst Supt of Fleet Services	47,867-65,185	1.00		65,185	
A	5123	Supt of Fleet Services	52,782-71,741	1.00	1.00	71,742	67,378
		Out of Grade Pay				1,048	750
		Overtime				5,130	4,000
		Salary Adjustment					16,053
		Fringe Benefits				333,688	311,256
		TOTAL		15.42	15.00	1,047,123	986,776
							0

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION FLEET SERVICES

FLEET SERVICES FUND

FLEET SERVICES - CAPITAL OUTLAY

Miscellaneous Equipment

15	Line Trimmers (Parks)	4,875	
3	Power Brooms (Parks)	9,000	
2	Snow Blowers (Parks)	2,500	
1	21" Mower (Parks)	1,200	
1	Lawn Aerator (Parks)	6,500	
	Total Miscellaneous Equipment	24,075	

Autos and Trucks

1	10 Yard Dump Truck (Maint)	120,000	
2	5 Yard Dump Trucks (Maint)	220,000	
1	Light Duty Turf Truck (Parks)	9,000	
4	Heavy Duty Turf Trucks (Parks)	77,000	
2	1.5 Ton Utility Trucks (Parks)	110,000	
1	Log Truck; Chassis Only (Parks)	100,000	
	Total Autos and Trucks	636,000	

Furniture and Fixtures

1	Service Desk Stool	600	
1	Office Chair	650	
	Total Furniture and Fixtures	1,250	

Other Financial Commitments

Lease Purchase Costs	294,106
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Total Other Financial Commitments	<u>294,106</u>
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Power Tools

2	Pressure Washers	10,000	
	Total Power Tools	10,000	

Total Equipment & Other

Financial Commitments	<u><u>1,141,431</u></u>
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Revenue Summary

Equipment Replacement Funds	1,086,806
Salvage Value	54,625

Heavy Equipment

2	Street Sweepers; 1st yr. Lease (Maint)	110,000	
1	13' Material Spreader (Maint)	16,000	
2	10' Material Spreaders (Maint)	29,000	
3	10' Truck Plows (Maint)	21,000	
	Total Heavy Equipment	176,000	

Total Revenue	<u><u>1,141,431</u></u>
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PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

SANITATION

STREET CONSTRUCTION REVENUE FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

1. Clean dirt, debris and litter from City streets.

- A. Accomplish an arterial street cleaning program that provides for sweeping of all arterial streets, flushing raised paved medians and hand removal from locations not accessible to sweepers. (Seasonal)

1. Average frequency of sweeping arterials.	1 per 13 days	1 per 13 days	1 per 15 days,
2. Curb miles swept annually.	7,571	9,000	8,200
3. Average frequency of flushing medians (2 times/year).	2	2	2
4. Locations where manual removal is necessary (3 times/year).	442	400	400

- B. Accomplish a business district street cleaning program that provides for removal of dirt and litter that has accumulated in business districts by sweeping these streets and manually removing dirt & litter from locations not accessible to mechanical sweepers (Seasonal).

1. Average sweeping frequency.	1 per 4 days	1 per 4 days	1 per 4 days
2. Curb miles swept annually.	3,126	3,200	3,200

- C. Accomplish a residential street cleaning program that provides for removal of dirt and litter that has accumulated by sweeping all residential streets (Seasonal).

1. Average frequency of sweeping residential streets.	3 per year	3 per year	3 per year
2. Residential curb miles swept annually.	6,733	8,000	8,000

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

STREET CONSTRUCTION REVENUE FUND

SANITATION

COMMENTS:

1. Added additional funding in the Services section for the costs associated with the street sweeping program and the additional fuel costs paid to Fleet Services.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
Water Hydrant Valves &			PERSONNEL	460,097	462,006	463,090	0
Skid Loader Attach	3,500		SUPPLIES	1,311	3,100	2,600	0
Replace Radios	2,500		SERVICES	642,158	384,973	665,046	0
			EQUIPMENT	2,883	4,500	6,000	0
			TRANSFERS	0	0	0	0
			TOTAL	1,106,448	854,579	1,136,736	0
			REVENUE SUMMARY				
			STREET CONSTRUCTION	854,579	1,136,736		0
			TOTAL	854,579	1,136,736		0
			SERVICES SUMMARY				
			Contractual	0	0	0	0
			Travel/Mileage	9,151	9,598	11,544	0
			Print/Copying	0	0	0	0
			Insurance	2,510	3,555	3,705	0
			Utilities	99,746	112,000	112,000	0
			Maint./Repair	5,000	4,620	4,140	0
			Rentals	525,751	255,000	533,457	0
			Miscellaneous	0	200	200	0
			TOTAL	642,158	384,973	665,046	0
	6,000	0					

PERSONNEL DETAIL						
CLASS			EMPLOYEES	BUDGET	MAYOR	COUNCIL
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>07-08</u>	<u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>
C 5010	Labor Supervisor I	35,782-47,031	1.00	1.00	47,031	47,031
N 5229	PW Equipment Operator I	28,743-37,870	3.00	3.00	111,941	104,344
N 5230	PW Equipment Operator II	31,865-41,845	4.00	4.00	158,094	159,861
	Salary Adjustment					7,988
	Fringe Benefits				144,940	143,866
	TOTAL		8.00	8.00	462,006	463,090

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

SNOW & ICE REMOVAL

SNOW REMOVAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide snow and ice removal services for all streets in the City.			
A. Accomplish bare pavement snow removal on emergency snow routes, arterial streets and in business districts.			
1. Times Operations Center activated.	6	5	5
2. Times material spreading accomplished.	10	8	8
3. Times Emergency Snow Routes completed.	6	5	5
4. Times other arterials completed.	6	5	5
5. Times residential streets completed.	6	2	2
B. Keep 100% of the emergency snow route system open to traffic at all times.			
1. Lane miles of emergency snow routes sanded and plowed.	8,960	7,500	7,500
C. Open all remaining arterial streets, residential bus routes, bridges, and overpasses within 8 hours after the end of each storm.			
1. Lane miles of remaining arterial streets plowed and sanded within 8 hours.	5,632	4,000	4,600
2. Lane miles of bus routes, not on arterial streets, plowed and sanded within 8 hours.	3,200	2,600	2,600
3. Lane miles of material spreading and snow plowing operations on arterial streets and bus routes.	17,792	13,800	14,700
4. Average cost of materials per year.			
a. Salt	\$162,193	\$120,000	\$180,000
b. Sand	\$0	\$40,000	\$50,000
c. Other De-icers	\$49,132	\$30,000	\$30,000
D. Open all remaining streets in the City to at least one lane of traffic.			
1. Lane miles of residential streets opened within 24 hours to 36 hours after storm ends.	1,560/storm	1,500/storm	1,600/storm
E. Remove snow from CBD, business districts where on-site storage is not possible.			
1. Lane blocks of streets from which snow is removed.	980/storm	1,000/storm	1,000/storm
2. Lane blocks of arterial streets from which snow is removed where on-site storage is not possible.	1,025/storm	1,000/storm	1,000/storm
F. Install snow fence each year at known locations where drifting occurs.			
1. Lineal feet of snow fence installed.	12,700	12,000	12,000
G. Open storm water inlets on arterials and residential streets after each storm.			
1. Storm water inlets opened	N/A	Variable	Variable

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

SNOW REMOVAL FUND

SNOW & ICE REMOVAL

COMMENTS:

1. Added additional funding for overtime associated with snow and ice operations.
2. Added funding in the Services section for the additional fuel costs paid to Fleet Services.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Computer	2,000		PERSONNEL	1,130,938	1,194,263	1,252,507
Radio Equipment	2,000		SUPPLIES	219,160	251,650	274,650
Upgrade Two Material			SERVICES	1,473,065	1,407,006	1,472,148
Spreader Trucks	67,000		EQUIPMENT	301	4,800	71,000
			TRANSFERS	0	0	0
			TOTAL	2,823,464	2,857,719	3,070,305
			REVENUE SUMMARY			
			SNOW REMOVAL FUND	2,857,719	3,070,305	0
			TOTAL	2,857,719	3,070,305	0
			SERVICES SUMMARY			
			Contractual	715,343	672,000	658,000
			Travel/Mileage	14,990	16,521	20,306
			Print/Copying	44	2,000	2,000
			Insurance	7,443	10,312	12,084
			Utilities	32	1,500	1,500
			Maint./Repair	13,222	15,273	13,120
			Rentals	713,081	676,000	751,438
			Miscellaneous	8,910	13,400	13,700
			TOTAL	1,473,065	1,407,006	1,472,148
	71,000	0				

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
C	5010 Labor Supervisor I	35,782-47,031	4.00	4.00	185,825	187,081	
A	5011 Labor Supervisor II	39,378-53,862	1.00	1.00	53,862	53,862	
A	5020 Supt, Road & Storm Sewer	52,782-71,741	0.50	0.50	35,871	35,871	
N	5216 Public Works Inspector	32,982-43,261	1.00	1.00	43,262	43,262	
N	5228 Public Works Laborer	26,829-35,439	2.00	2.00	54,521	55,672	
N	5229 PW Equipment Operator I	28,743-37,870	6.00	6.00	208,993	205,700	
N	5230 PW Equipment Operator II	31,865-41,845	4.00	4.00	157,964	157,527	
	Overtime				121,782	172,000	
	Salary Adjustment					20,530	
	Fringe Benefits				332,183	321,002	0
	TOTAL		18.50	18.50	1,194,263	1,252,507	0

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

STREETS & HIGHWAYS

STREET CONSTRUCTION REVENUE FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Maintain public roads and associated improvements within the City of Lincoln to the level required by MDS established by the Nebraska Board of Public Roads for Classifications and Standards.			
A. Minimize instances of reported property damage/vehicle accidents that result from street failures.			
1. Reported vehicle accidents or property damage from street failures.	N/A	N/A	N/A
B. Patch surface and base failures on complaint and scheduled basis.			
1. Tons of asphalt replaced.	3,372	4,000	4,000
2. Cubic yards of concrete base replaced.	347	175	200
3. Cubic yards of concrete paving replaced.	1,861	1,500	1,650
4. Lane blocks cracksealed.	1,082	1,500	1,500
C. Replace deteriorated curb and gutter on a complaint basis.			
1. Lineal feet of curb and gutter replaced.	5,242	7,500	7,500
2. Complaints satisfied.	77	150	125
D. Repair shoulders along paved streets as required.			
1. Blocks of shoulders graded per year.	1,105	600	800
E. Mow right-of-way to control vegetation growth.			
1. Times highway right-of-way mowed & inspected.	6	6	6
2. Right-of-way sprayed (in mixed gallons).	5,507	6,000	6,000
F. Grade to smooth and fill holes and clear culverts on unpaved streets and alleys as required.			
1. Blocks of streets and alleys graded.	2,154	1,600	1,800
2. Blocks of streets & alleys receiving rock.	165	250	250
3. Block of streets receiving dust control.	102	120	120
G. Install and maintain barricades, guardrail and other improvements associated with streets.			
1. Barricades placed.	As needed	Variable	Variable
2. Permanent barricades/9 points maintained.	796	700	750
3. Feet of guardrail repaired.	2,490	Variable	Variable
4. Feet of guardrail maintained.	42,000	45,000	42,000
H. Perform miscellaneous reimbursable services as required by ordinance or agreement.			
1. Program costs recovered.	100%	100%	100%
2. Lineal feet of curb ground/or removed.			
a. City Crew.	18,889	28,000	24,000
3. Utility excavation filled			
a. Number filled.	220	225	225
b. Cubic yard of material	1,976	1,800	1,800

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

STREET CONSTRUCTION REVENUE FUND

STREETS & HIGHWAYS

COMMENTS:

1. Added funding in the Services section for the additional fuel costs paid to Fleet Services.
2. Increased overtime for street maintenance activities.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Computers	4,000		PERSONNEL	2,725,633	2,821,386	2,913,873
Water Hydrant Valves & Skid Loader Attach.	3,000		SUPPLIES	458,670	548,200	543,200
Replace Paving Equip	1,000		SERVICES	1,445,136	1,589,546	1,711,528
Replace Tools	1,000		EQUIPMENT	65,593	20,600	31,000
Replace Radios	6,000		TRANSFERS	1,768,431	1,795,719	1,995,605
40" Grinding Head	16,000		TOTAL	6,463,463	6,775,451	7,195,206
			REVENUE SUMMARY			
			STREET CONSTRUCTION	6,775,451	7,195,206	0
			TOTAL	6,775,451	7,195,206	0
			SERVICES SUMMARY			
			Contractual	52,171	110,500	109,500
			Travel/Mileage	75,668	66,383	80,508
			Print/Copying	0	200	200
			Insurance	25,046	36,055	47,203
			Utilities	11,481	13,000	12,000
			Maint./Repair	31,183	33,558	31,200
			Rentals	648,731	600,000	658,976
			Miscellaneous	600,856	729,850	771,941
			TOTAL	1,445,136	1,589,546	1,711,528
	31,000	0				

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE CLASS	PAY RANGE		07-08	08-09	2007-08	2008-09	2008-09
C 5010 Labor Supervisor I	35,782-47,031		3.00	3.00	133,483	135,864	
A 5011 Labor Supervisor II	39,378-53,862		1.75	1.75	94,259	94,259	
A 5020 Superintendent, Roads & Storm Sewers	52,782-71,741		0.50	0.50	35,871	35,871	
N 5105 Maint Repair Worker I	28,743-37,870		1.00	1.00	28,257	30,028	
N 5150 Concrete Finisher I	31,865-41,845		3.00	3.00	113,052	115,586	
N 5151 Concrete Finisher II	32,982-43,261		3.00	3.00	118,235	120,908	
N 5228 Public Works Laborer	26,829-35,439		9.00	9.00	267,060	262,030	
N 5229 PW Equipment Operator I	28,743-37,870		16.00	15.00	534,218	496,533	
N 5230 PW Equipment Operator II	31,865-41,845		11.00	12.00	416,747	446,223	
N 5232 Barricade Worker	27,770-36,630		1.00	1.00	36,086	36,085	
Overtime					11,110	41,110	
Salary Adjustment						46,759	
Fringe Benefits					976,848	996,457	0
TOTAL			52.25	52.25	2,821,386	2,913,873	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SOLID WASTE OPERATIONS SECTION

SOLID WASTE MANAGEMENT REVENUE FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide for environmentally safe and economical disposal of solid wastes generated in the service area.			
A. Provide for land disposal or processing of solid wastes (average tons per day).			
1. Bluff Road Landfill.	796	790	812
2. Transfer Station.	20	22	20
3. Construction and Demolition Landfill.	210	220	220
4. Composting Operation.	52	52	52
B. Provide for processing of banned wastes collected at the Bluff Road and North.48 th Street facilities.			
1. Tons of scrap metals recycled.	790	770	770
2. Number of appliances de-manufactured.	3,763	4,000	4,200
3. Tons of tires recycled.	60	65	65
C. Ensure compliance with applicable regulations, efficiently utilize airspace and protect the environment.			
1. Gallons of leachate treated or recirculated.	1,167,083	500,000	750,000
2. Random and suspicious waste load inspections	190	200	200
3. Tons of permitted Special Wastes handled per day.	30	30	30
4. Days alternative daily cover system utilized.	130	200	200
5. Cubic yards of soil excavated per day of operation.	286	200	200
6. Person-hours spent picking up wind blown litter	3,596	3,000	3,000
2. Extend the life of the landfill through cost effective waste reduction and recycling programs.			
A. Maintain effective residential and commercial disposal diversion programs.			
1. Tons of yard waste and brush diverted from disposal.	18,937	18,800	18,800
2. Tons of recyclables collected through drop-offs.	7,075	7,200	7,350
3. Cost per ton to collect and process recyclables.	\$47.97	\$53.10	\$56.00
4. Number of residents served per drop-off location.	10,052	9,500	9,340
5. Tons of bio-solids land applied.	41,947	37,000	37,000
6. Tons of material diverted from disposal by Commercial Waste Reduction and Recycling Program participants.	16,150	15,000	15,000
B. Maintain an effective public outreach program.			
1. Number of students participating in Garbology program.	3,785	3,750	3,750
3. Provide administrative functions in support of solid waste management programs.			
A. Document special wastes received.			
1. Number of special waste permits processed.	2,211	2,300	2,300
B. Manage customer charge accounts.			
1. Number of active charge accounts.	460	450	450
C. Accurately identify all wastes received and assess the appropriate fees.			
1. Number of transaction tickets processed at Bluff Road.	80,167	83,000	83,000
2. Number of transaction tickets processed at 48 th Street.	43,967	45,000	45,000

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SOLID WASTE OPERATIONS SECTION

SOLID WASTE MANAGEMENT REVENUE FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

PUBLIC WORKS & UTILITIES DEPARTMENT

SOLID WASTE MANAGEMENT REVENUE FUND

WASTEWATER DIVISION SOLID WASTE OPERATIONS SECTION

COMMENTS:

- Additional funding was included in supplies to reflect the increased cost of fuel.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
Certified Power Train			PERSONNEL	1,742,871	1,872,075	1,887,352	0
Earthmoving Scraper	320,000		SUPPLIES	746,774	687,364	865,630	0
Portable Litter Fences	30,000		SERVICES	1,480,167	1,652,945	1,737,393	0
ADC Tarps (2)	15,000		EQUIPMENT	649,485	726,600	415,600	0
Trailer Dolly	15,000		TRANSFERS	770,655	822,985	870,970	0
Misc. Equipment	12,500		DEBT SERV.	0	0	0	0
New/Replace Tools	12,500		TOTAL	5,389,951	5,761,969	5,776,945	0
Lease Ag Tractor	6,000		REVENUE SUMMARY				
Skid Steer Loader			LANDFILL FUND	5,761,969	5,776,945		0
Auger Attach.	3,000		TOTAL	5,761,969	5,776,945		0
Replace Ticket			SERVICES SUMMARY				
Printer	1,300		Contractual	643,670	791,390	836,803	0
File Cabinet	300		Travel/Mileage	6,626	14,950	14,950	0
			Print/Copying	2,875	7,030	6,530	0
			Insurance	35,132	36,555	37,590	0
			Utilities	50,357	58,490	58,490	0
			Maint./Repair	184,776	207,480	207,730	0
			Rentals	1,676	5,550	5,550	0
			Miscellaneous	555,055	531,500	569,750	0
			TOTAL	1,480,167	1,652,945	1,737,393	0
	415,600	0					

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE	CLASS	PAY RANGE			2007-08	2008-09
N 1032	Senior Office Assistant	27,770-36,630	0.05	0.05	1,501	1,565
N 1034	Office Specialist	29,748-39,149	0.30	0.30	10,024	10,374
A 1631	Administrative Aide I	34,020-46,715	0.10	0.10	4,672	4,672
M 2033	Public Utilities Coordinator	61,228-119,394	0.25	0.25	26,275	26,881
C 5016	Landfill Gate House Supervisor	30,904-40,801	1.00	1.00	39,729	39,959
A 5017	Asst. Supt. of Solid Waste Operations	50,269-68,386	1.00	1.00	63,388	65,434
M 5018	Supt. Solid Waste Operations	48,821-99,569	1.00	1.00	76,428	78,191
A 5019	Recycling Coordinator	52,782-71,741	1.00	1.00	71,458	71,458
C 5021	Environmental Compliance Tech	32,402-42,713	1.00	1.00	35,751	36,769
A 5022	Solid Waste Oper Super	39,378-53,862	2.00	2.00	87,495	90,327
N 5023	Gatehouse Attendant I	23,381-31,048	3.50	3.50	99,213	94,542
N 5024	Gatehouse Attendant II	26,829-35,439	1.00	1.00	34,639	34,639
N 5031	Landfill Operator I	28,743-37,870	5.00	5.00	153,481	154,294
N 5032	Landfill Operator II	31,865-41,845	6.00	6.00	237,065	241,566
N 5033	Landfill Operator III	35,330-46,250	7.00	7.00	312,262	314,274
	Holiday Pay				15,864	16,052
	Overtime				46,016	14,720
	Salary Adjustment					30,048
	Vacancy/Turnover Savings				-12,534	-12,652
	Fringe Benefits				569,348	574,239
	TOTAL		30.20	30.20	1,872,075	1,887,352
						0

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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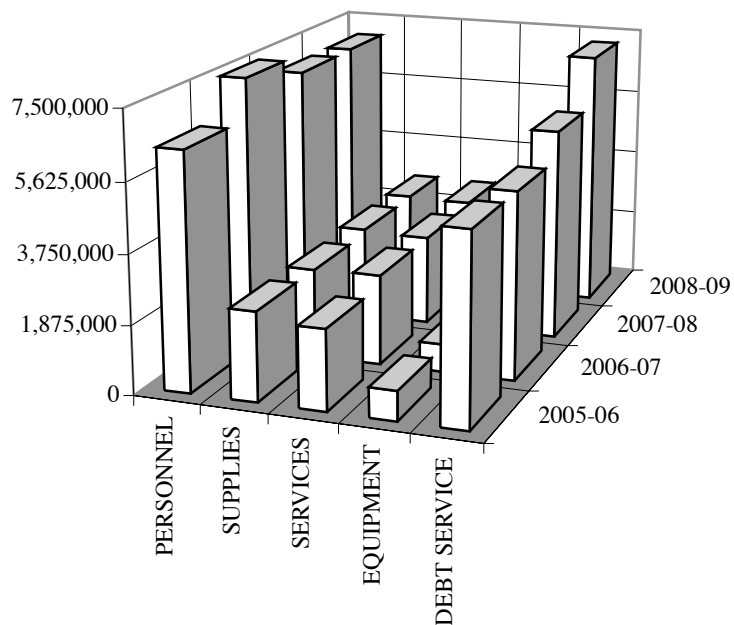
EXPENDITURE SUMMARY				
PERSONNEL	8,030,604	6,933,341	6,943,659	0
SUPPLIES	2,426,059	2,534,750	2,564,450	0
SERVICES	2,459,167	2,470,085	2,540,352	0
EQUIPMENT	764,589	649,825	856,900	0
DEBT SERVICE	5,091,536	5,825,961	7,178,649	0
	18,771,956	18,413,962	20,084,010	0

REVENUE SUMMARY			
WASTEWATER FUND	18,413,962	20,084,010	0
	18,413,962	20,084,010	0

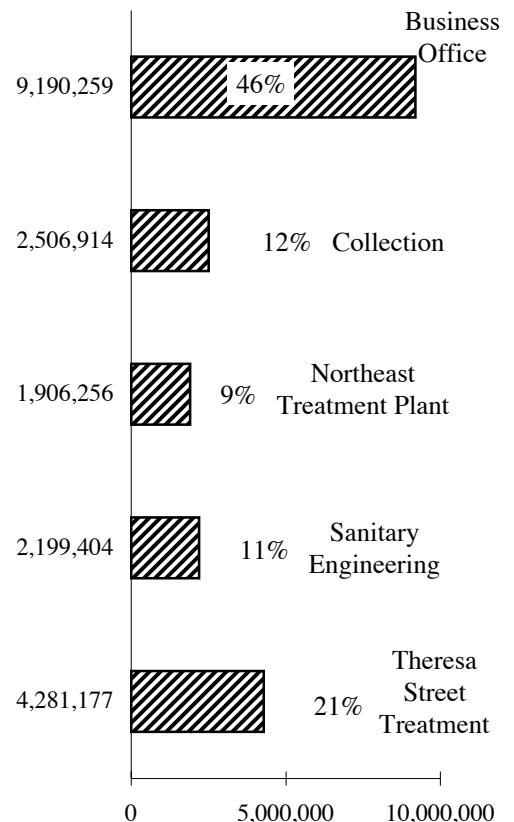
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
BUSINESS OFFICE	10.90	10.56	9.92	0.00
COLLECTION	26.02	26.02	26.02	0.00
NORTHEAST TREATMEN	11.55	11.55	12.55	0.00
SANITARY ENGINEER	21.30	20.30	20.30	0.00
THERESA STREET	28.93	28.93	27.93	0.00
	98.70	97.36	96.72	0.00

W A S T E W A T E R F U N D

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

COLLECTION SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To maintain continuous and reliable service of the wastewater collection, transport, and pumping system to all of the system users and maintain the highest possible levels of public health, economic growth, and environmental quality for the Lincoln community.			
A. Maintenance and service of wastewater lines.			
1. Number of stoppages per 100 miles of pipe.	1.8	2.0	2.0
2. Miles of line cleaned.	689.09	635	635
3. Miles treated by chemical or jet root cutter.	83.71	75	75
4. Number of service calls/inspections.	101	150	150
B. Repair and construction of lines and manholes.			
1. Number of spot line repairs.	78	100	100
2. Feet of line installed in repairs.	360	400	500
3. Number of feet of pipe lining rehabilitation.	9,623	3,789	7,500
4. Number of manholes repaired and constructed.	6	150	200
5. Number of settlement repairs – lines and manholes.	4	15	15
6. Number of service taps made to existing lines.	316	250	250
7. Number of service abandonments.	59	100	100
C. Locate wastewater lines for one-call.			
1. Number of locates made (wastewater).	4,021	4,000	4,000
D. Conduct internal TV inspection of wastewater lines.			
1. Miles of new lines internally inspected.	17.28	20	20
2. Miles of existing lines internally inspected.	125.67	100	100
E. Provide support, service and assistance to other divisions, sections and City departments.			
1. Number of one-call locates for stormwater lines.	4,487	4,000	4,000
2. Number of person hours – snow removal.	1,160	1,200	1,200
3. Number of person hours – other sections.	170	150	150
F. Review and responses to proposed developments.			
1. Number of reviews and responses.	30	30	30

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION COLLECTION SECTION

WASTEWATER FUND

COMMENTS:

- No significant changes are proposed in this budget.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
Purchase Option On			PERSONNEL	1,641,215	1,707,894	1,711,403	0
Tractor Backhoe			SUPPLIES	129,419	233,300	218,100	0
Lease	36,000		SERVICES	255,988	301,920	300,411	0
REPLACE:			EQUIPMENT	95,563	190,250	277,000	0
High Velocity Flusher/			TOTAL	2,122,184	2,433,364	2,506,914	0
Cleaning Unit	160,000		REVENUE SUMMARY				
Pickup	25,000		WASTEWATER FUND	2,433,364	2,506,914		0
1 1/2 Ton Truck	45,000		TOTAL	2,433,364	2,506,914		0
Trench Shoring Jack			SUPPLIES SUMMARY				
System	6,000		Supply Expense	99,663	137,500	126,000	0
Misc. Equipment	5,000		Safety Supplies	8,048	8,000	5,000	0
			Publ. & Memb.	881	500	2,500	0
			Print. & Photo.	628	2,000	2,000	0
			Inventory Exp.	0	1,000	1,000	0
			Oper. Chemicals	12,042	15,000	15,000	0
			Utilities & Ener.	8,157	60,900	58,900	0
			Miscellaneous	0	8,400	7,700	0
	277,000	0	TOTAL	129,419	233,300	218,100	0

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE					2008-09
N 1032 Senior Office Assistant	27,770-36,630	0.27	0.27	8,114	8,455	
N 1034 Office Specialist	29,748-39,149	0.25	0.25	8,355	8,646	
A 1631 Administrative Aide I	34,020-46,715	0.25	0.25	11,679	11,679	
M 2033 Public Utilities Coordinator	61,228-119,394	0.25	0.25	26,174	26,777	
N 5225 Utility Equipment Operator I	28,743-37,870		2.00		61,985	
N 5226 Utility Equipment Operator II	31,865-41,845	15.00	13.00	595,484	518,515	
A 5302 Sr. Utility Engineer Spec	47,867-65,185	1.00	1.00	57,775	59,718	
C 5321 Environmental Specialist II	34,060-44,830	2.00	2.00	89,436	89,662	
C 5322 Environmental Specialist III	39,420-51,676	1.00	1.00	51,675	51,676	
C 5339 Utility Supervisor	57,579-49,323	4.00	4.00	197,197	197,296	
M 5343 Supt. of Wastewater Collection	48,821-99,569	1.00	1.00	79,545	81,641	
A 5344 Asst. Supt. Wastewater Service	50,269-68,386	1.00	1.00	68,386	68,387	
Standby Pay				16,011	15,487	
Overtime				14,697	12,043	
Crew Leader Pay				1,381	8,499	
Salary Adjustment					34,746	
Vacancy/Turnover Savings				-11,938	-11,844	
Fringe Benefits				493,923	468,035	0
TOTAL		26.02	26.02	1,707,894	1,711,403	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

NORTHEAST TREATMENT PLANT & LIFT STATIONS SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To maintain high quality, cost effective treatment that protects the public health; maintains and improves the natural environment, and meets or exceeds all local, state, and federal operating permit requirements.			
A. Treat wastewater.			
1. Billions of gallons of wastewater treated annually.	1.76	1.8	1.8
2. Number of days in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	365	365	365
3. Number of weeks in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	52	52	52
4. Number of untreated wastewater overflows or discharges.	0	0	0
5. Million kwh electricity used.	4.83	5.00	5.00
6. Million cubic feet of biogas reused/million cubic feet biogas produced.	8.09/21.09	8.00/21.00	8.00/21.00
7. Billions of gallons of wastewater reused.	.18	.20	.20
B. Treat biosolids.			
1. Number of dry tons of biosolids meeting or exceeding Class B biosolids permit quality requirements.	1,171	1,200	1,200
2. Number of dry tons of biosolids land applied/number of dry tons produced.	1,171	1,200	1,200
C. Treat liquid wastewaters received from private hauling companies.			
1. Number of gallons of grit waste processed.	0	0	0
2. Number of gallons of liquid wastewater processed.	0	0	0
D. Control and reduction of odor and other air emissions.			
1. Number of odor complaints received.	5	5	5
2. Number of days facility air emissions are equal to or exceed Title V (Clean Air Act) permit requirements.	0	0	0
E. Monitor treatment facility stormwater runoff.			
1. Number of facility site inspections conducted.	4	4	4
2. Number of stormwater runoff events monitored/sampled	4/4	4/4	4/4
F. Preventive and corrective maintenance of treatment and divisional facility equipment.			
1. Percent of corrective repairs to total number of repairs.	14	15	15
2. Percent of scheduled repairs to total number of repairs.	86	85	85
3. Number of maintenance work orders completed/number of work order issued.	3,477/3,477	3,500/3,500	3,500/3,500
2. To maintain continuous and reliable service of wastewater liftstation and stormwater pumping systems to all of the system's users. Maintain the highest possible levels of public health and environmental quality for the Lincoln community.			
A. Preventive and corrective maintenance and operation of wastewater collection liftstations.			
1. Percent of corrective repairs to total number of repairs.			
a. Wastewater	24	20	20
b. Stormwater	5	10	10
2. Percent of scheduled repairs to total number of repairs.			
a. Wastewater	76	80	80
b. Stormwater	95	90	90
3. Number of maintenance work orders completed/number of work orders issued.			
a. Wastewater	818	800	850
b. Stormwater	100	100	100
4. Number of emergency responses to station failures.			
a. Wastewater	2	1	1

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

NORTHEAST TREATMENT PLANT & LIFT STATIONS SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
b. Stormwater	1	0	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

WASTEWATER FUND

NORTHEAST TREATMENT PLANT & LIFTSTATIONS SECTIONS

COMMENTS:

1. Reallocated a Maintenance Operator II from Theresa Street and re-hired as a Utility Plant Mechanic I.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
REPLACE:			PERSONNEL	798,617	798,405	837,803	0
Influent Wetwell Mixer			SUPPLIES	553,554	502,550	531,750	0
and Mast.	21,000		SERVICES	444,164	295,340	324,203	0
Primary Sludge Grinder			EQUIPMENT	44,855	85,000	212,500	0
Control Panel	7,000		TOTAL	1,841,190	1,681,295	1,906,256	0
Odor Control Chemical			REVENUE SUMMARY				
Feed System	20,000		WASTEWATER FUND		1,681,295	1,906,256	0
Pickup	25,000		TOTAL		1,681,295	1,906,256	0
Progressive Cavity			SUPPLIES SUMMARY				
Rotor Stator	15,000		Supply Expense	131,760	94,500	102,000	0
Solids Grinder Cutter			Safety Supplies	6,319	3,800	5,000	0
Cartridge	10,000		Publ. & Memb.	3,251	3,000	4,000	0
1-Ton Truck w/Crane	60,000		Print. & Photo.	172	100	200	0
Inst. Control Boards	5,000		Inventory Exp.	0	0	0	0
WW Pumps	17,500		Oper. Chemicals	85,340	57,000	86,500	0
Entrance Doors	10,000		Utilities & Ener.	326,712	343,650	334,050	0
Misc Equipment	5,000		Miscellaneous	0	500	0	0
Misc HVAC Equip	7,000		TOTAL	553,554	502,550	531,750	0
Utility Vehicle	10,000						
	212,500	0					

PERSONNEL DETAIL				EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS				07-08	08-09	2007-08	2008-09
CODE	CLASS	PAY RANGE					2008-09
N 1032	Senior Office Assistant	27,770-36,630	0.18	0.18	5,399	5,627	
A 1631	Administrative Aide I	34,020-46,715	0.10	0.10	4,672	4,672	
M 2033	Public Utilities Coordinator	61,228-119,394	0.07	0.07	7,299	7,467	
C 5301	Utility Plant Technician	35,782-47,031	1.00	1.00	47,031	38,743	
C 5307	Wastewater Treatment Plant Operator	40,439-52,974	1.00		47,254		
M 5310	Supt. of WPC Facilities	48,821-99,569	0.30	0.30	27,341	28,001	
A 5311	Asst. Superintendent Operations-WPC	50,269-68,386	0.30	0.30	18,541	19,155	
N 5313	Maintenance Operator I	30,788-40,474	1.00	2.00	40,475	76,402	
N 5314	Maintenance Operator II	31,865-41,845	2.00	1.00	82,390	41,845	
M 5315	Facilities Maint Coordinator	47,347-81,040	0.30	0.30	23,866	24,172	
N 5335	Utility Plant Mechanic II	35,330-46,250	2.00	2.00	91,956	91,956	
N 5336	Utility Plant Mechanic I	34,139-44,732	2.00	3.00	89,466	118,076	
C 5338	Facility Maint Supervisor	41,369-54,167	1.00	1.00	53,641	53,642	
C 5371	Utility Control/Inst. Tech.	35,782-47,031		1.00		47,032	
A 5375	Control Syst Support Spec	43,426-59,259	0.30	0.30	17,457	17,526	
	Holiday Pay				2,400	3,461	
	Standby Pay				17,688	17,072	
	Overtime				19,646	16,099	
	Salary Adjustment					13,523	
	Vacancy/Turnover Savings				-5,568	-5,744	
	Fringe Benefits				207,451	219,076	0
	TOTAL		11.55	12.55	798,405	837,803	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SANITARY ENGINEERING SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To maintain high quality environmental engineering and technical support services for the Wastewater and Solid Waste Division. Including: laboratory analysis, regulatory compliance monitoring, operations and maintenance.			
A. Maintain high quality data used in meeting treatment facility NPDES permit and Industrial Pretreatment Program regulatory requirements.			
1. Maintain compliance with the Industrial Pretreatment Program regulations.			
a. Industrial wastewater samples collected per year.	1,370	1,330	1,350
b. Number of industry operations reviewed.	4	4	5
c. Industrial permits issued or reviewed.	4	4	6
d. Industrial discharge violations.	19	20	20
2. Maintain quality laboratory analysis of samples to insure regulatory compliance.			
a. Treatment facility process analysis.	31,891	33,000	33,000
b. Biosolids analysis.	269	250	250
c. Industrial Pretreatment Program analysis.	16,051	16,000	16,000
d. Solid waste leachate analysis.	1,398	250	250
e. Liquid waste dump station analysis.	4,233	4,500	4,600
B. Maintain high quality hydraulic flow and system assets data used in monitoring collection system operations.			
1. Maintain hydraulic flow data and monitoring to ensure NPDES and C-MOM compliance.			
a. Station-days per year of collection system flow monitoring.	15,173	15,000	15,000
b. Station-days per year of precipitation data collection for statistical correlation to peak flow events.	3,100	3,100	3,100
2. Maintain system condition data maintenance and asset management.			
a. Station-days per year for hydrogen sulfide gas monitoring for safety and pipe deterioration purposes.	2,748	2,620	2,820
b. Station-days per year for pH monitoring for safety and pipe deterioration.	847	800	920
c. Industrial Pretreatment Program analysis.	16,051	16,000	16,000
C. Review and responses to proposed developments and service requests.			
1. Number of reviews and responses.	12	10	10
D. Develop and maintain educational and safety management program.			
1. Number of educational training programs provided.	12	14	16
2. Number of safety meetings.	15	20	25
3. Number of lost time accidents in Division.	12	10	9
E. Records storage and maintenance.			
1. Number of sections of pipe entered into Carte'graph and Microstation databases.	4,300	4,500	4,600

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SANITARY ENGINEERING SECTION

WASTEWATER FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER FUND

WASTEWATER DIVISION SANITARY ENGINEERING SECTION

COMMENTS:

- No significant changes are proposed in this budget.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
REPLACE:			PERSONNEL	1,479,050	1,470,667	1,538,036	0
Hydrogen Sulfide Mtr	4,300		SUPPLIES	160,914	227,100	243,900	0
pH Probes (3)	4,500		SERVICES	172,102	253,200	224,768	0
Communication Modems			EQUIPMENT	90,520	190,475	192,700	0
On Collection Flow			TOTAL	1,902,587	2,141,442	2,199,404	0
Meters	4,600		REVENUE SUMMARY				
Compact Sampler	8,900		WASTEWATER FUND	2,141,442	2,199,404		0
Safety Tripod	1,200		TOTAL	2,141,442	2,199,404		0
Laptops 2	3,200		SUPPLIES SUMMARY				
NEW:			Supply Expense	122,347	122,000	124,000	0
Portable GPS (3)	21,000		Safety Supplies	3,416	5,000	5,000	0
Mercury Analyzer	35,000		Publ. & Memb.	998	1,400	1,200	0
Lab Sample Chiller 2	14,500		Print. & Photo.	0	600	600	0
Low Temp Lab Sampler			Inventory Exp.	0	0	0	0
Chiller	6,500		Oper. Chemicals	23,384	24,000	34,000	0
Misc Equip.	3,500		Utilities & Ener.	10,287	69,000	74,000	0
Gas Chromatograph	85,500		Miscellaneous	482	5,100	5,100	0
	192,700	0	TOTAL	160,914	227,100	243,900	0

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE					
N 1032 Senior Office Assistant	27,770-36,630	0.15	0.15	4,504	4,694	
N 1034 Office Specialist	29,748-39,149	0.15	0.15	5,013	5,187	
A 1631 Administrative Aide I	34,020-46,715	0.25	0.25	11,679	11,679	
M 2006 Associate Engineer	47,347-81,040	1.00	1.00	73,182	75,707	
M 2033 Public Utilities Coordinator	61,228-119,394	0.25	0.25	26,174	26,777	
A 2035 Asst. Sanitary Engineer	50,269-68,386	1.00	1.00	58,491	55,471	
M 2036 Sanitary Engineer	48,821-99,569	1.00	1.00	91,663	94,149	
A 2040 Utilities Safe/Train Spec	43,426-59,259	0.50	0.50	27,267	28,154	
C 5292 Environmental Lab Specialist II	37,579-49,323	7.00	7.00	343,406	343,406	
C 5300 Utility Engineering Spec	42,386-55,463	1.00	1.00	53,053	54,392	
A 5308 Manager of Laboratory Services	50,269-68,386	1.00	1.00	68,386	68,387	
N 5321 Environmental Specialist II	34,060-44,830	5.00	5.00	195,029	200,887	
C 5322 Environmental Specialist III	39,420-51,676	1.00	1.00	51,675	51,676	
A 5323 Utilities Laboratory Supervisor	45,591-62,146	1.00	1.00	62,148	62,147	
Holiday Pay				3,241	3,680	
Overtime				1,696	1,374	
Salary Adjustment					32,612	
Vacancy/Turnover Savings				-10,717	-10,827	
Fringe Benefits				404,777	428,484	0
TOTAL		20.30	20.30	1,470,667	1,538,036	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

THERESA STREET TREATMENT PLANT SECTION

WASTEWATER FUND

PROGRAM STATEMENTS		ACTUAL	ESTIMATED	PROJECTED
OBJECTIVES		2006-07	2007-08	2008-09
PERFORMANCE MEASURES				
1.	To maintain high quality, cost effective treatment that protects the public health, maintains and improves the natural environment, and meets or exceeds all local, state, and federal operating permit requirements.			
A.	Treat wastewater..			
1.	Billions of gallons of wastewater treated annually.	7.59	7.70	7.70
2.	Number of days in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	361	364	365
3.	Number of weeks in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	52	52	52
4.	Number of untreated wastewater overflows or discharges.	0	0	0
5.	Million kwh of electricity generated/total million kwh of electricity used.	5.07/14.33	5.2/14.50	5.2/14.50
6.	Million cubic feet of biogas reused/million cubic feet of biogas produced.	102.9/115.9	100.0/115.0	100.0/115.0
B.	Treat and re-use biosolids.			
1.	Number of dry tons of biosolids meeting and exceeding Class B biosolids permit quality requirements.	6,294	6,300	6,300
2.	Number of dry tons of biosolids land applied/number of dry tons produced.	6,294	6,300	6,300
C.	Treat liquid wastewaters received from private hauling companies.			
1.	Number of gallons of grit waste processed.	371,280	375,000	375,000
2.	Million gallons of liquid wastewater processed.	3,077,504	3,100,000	3,100,000
D.	Control and reduction of odor and co-generation emissions.			
1.	Number of odor complaints received.	3	2	2
2.	Number of days in year co-generation emissions are equal or exceed Title V (Clean Air Act) permit requirements.	365	365	365
E.	Monitor treatment facility stormwater runoff.			
1.	Number of facility site inspections conducted.	4	4	4
2.	Number of stormwater runoff events monitored/sampled.	4/4	4/4	4/4
F.	Preventive and corrective maintenance of treatment and divisional facility equipment.			
1.	Percent of corrective repairs to total number of repairs.	11	15	15
2.	Percent of scheduled repairs to total number of repairs.	89	85	85
3.	Number of maintenance work orders completed/number of work orders issued.	10,500/10,500	11,000/11,000	11,000/11,000

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

WASTEWATER FUND

THERESA STREET TREATMENT PLANT SECTION

COMMENTS:

1. Reallocated a Maintenance Operator II position to Liftstations and re-hired as a Utility Plant Mechanic I.

EQUIPMENT DETAIL		
	MAYOR	COUNCIL
	<u>2008-09</u>	<u>2008-09</u>
REPLACE:		
Cogeneratio Heat		
Exchanger Controls	12,000	
Gas Flow Meter	5,000	
Electical Motor Control		
Enclosure	15,000	
Progressive Cavity Pump		
Rotor Stator	25,000	
Solids Grinder Cutter		
Cartridges	12,000	
Instrumentation Control		
Boards	7,500	
Misc HVAC Equip	7,000	
2 Used Dump Trucks	60,000	
Misc Equipment	7,500	
Utility Vehicle	10,000	
	<hr/>	<hr/>
	161,000	0

ACTUAL	BUDGET	MAYOR	COUNCIL
2006-07	2007-08	2008-09	2008-09

EXPENDITURE SUMMARY			
PERSONNEL	1,870,387	1,991,267	1,936,338
SUPPLIES	1,496,968	1,446,100	1,445,000
SERVICES	749,673	709,800	738,839
EQUIPMENT	127,783	179,000	161,000
TOTAL	4,244,810	4,326,167	4,281,177

REVENUE SUMMARY			
WASTEWATER FUND	4,326,167	4,281,177	0
TOTAL	4,326,167	4,281,177	0

SUPPLIES SUMMARY			
Supply Expense	308,653	290,000	290,000
Safety Supplies	10,831	17,000	17,000
Publ. & Memb.	8,189	6,800	9,000
Print. & Photo.	0	0	0
Inventory Exp.	0	0	0
Oper. Chemicals	404,638	418,300	420,000
Utilities & Ener.	764,657	713,000	709,000
Miscellaneous	0	1,000	0
TOTAL	1,496,968	1,446,100	1,445,000

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1032	Senior Office Assistant	27,770-36,630	0.35	0.35	10,510	10,952	
N 1034	Office specialist	29,748-39,149	0.30	0.30	10,026	10,375	
A 1631	Administrative Aide I	34,020-46,715	0.30	0.30	14,014	14,014	
M 2033	Public Utilities Coordinator	61,228-119,394	0.18	0.18	18,825	19,259	
C 5304	Telemeter Control Technician	42,386-55,463	1.00	1.00	55,181	55,180	
C 5307	Wastewater Treatment Plant Operator	40,439-52,974	9.00	9.00	425,828	433,407	
M 5310	Supt. of WPC Facilities	48,821-99,569	0.70	0.70	63,795	65,335	
A 5311	Asst. Supt. Operations - WPC	50,269-68,386	0.70	0.70	43,264	44,695	
N 5313	Maintenance Operator I	30,788-40,474	2.00	4.00	76,284	141,218	
N 5314	Maintenance Operator II	31,865-41,845	4.00	1.00	151,979	32,897	
M 5315	Facilities Maint Coordinator	47,347-81,040	0.70	0.70	55,687	56,401	
N 5336	Utility Plant Mechanic I	34,139-44,732	4.00	4.00	176,216	168,754	
C 5338	Facility Maint Supervisor	41,369-54,167	2.00	2.00	108,050	108,336	
C 5371	Utility Control/Inst Tech	35,782-47,031	1.00	1.00	46,747	46,747	
C 5372	Control Instrument Tech	42,386-55,463	1.00	1.00	53,513	54,126	
A 5375	Control Syst Support Spec	43,426-59,259	0.70	0.70	40,732	40,892	
N 5407	Custodian	24,198-32,088	1.00	1.00	26,070	26,104	
	Holiday Pay				12,180	16,452	
	Shift Differential				5,200	5,304	
	Overtime				64,699	50,237	
	Salary Adjustment					26,594	
	Vacancy/Turnover Savings				-13,767	-13,287	
	Fringe Benefits				546,234	522,346	0
TOTAL			28.93	27.93	1,991,267	1,936,338	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

WASTEWATER BUSINESS OFFICE SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To provide clerical and accounting functions for the Wastewater Collection and Treatment Division and the Business Office.			
A. To equitably bill Wastewater customers in accordance with the wastewater rate resolution.			
1. Annual billings.	458,340	458,240	462,923
B. Collect accounts receivable.			
1. Annual collections.	\$19,609,474	\$22,173,042	\$24,059,915
C. Provide management, customers, and bond holders with financial status of the Wastewater System.			
1. Days after period reports are available.	21	21	21
D. Projection of 6-year cash flow and financial position of Wastewater System.			
1. Completion of reports.	Annually	Annually	Annually
E. Reduce year-end delinquent accounts receivable to 0.			
1. Percent of delinquent customers.	2.0%	2.0%	2.0%
F. Reduce number of incorrect billings (most of which are caused by estimating usage on accounts where readings are not secured).			
1. Number of adjusted billings.	Approx. 300	300	300
G. Provide clerical services.			
1. General typing.	2 Day Turnaround	2 Day Turnaround	2 Day Turnaround
2. Scheduling of meetings.	2 Day Turnaround	2 Day Turnaround	2 Day Turnaround
3. Composition of responses.	2 Day Turnaround	2 Day Turnaround	2 Day Turnaround

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER FUND

WASTEWATER DIVISION

WASTEWATER BUSINESS OFFICE SECTION

COMMENTS:

1. A 4% user fee increase is proposed to be effective starting with the February 2009 billings.
2. Reallocated .15 Public Utilities Admin to Street Construction and General Fund Management.
3. Reallocated .17 PW Special Projects Admin from General Fund Management.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	<u>2008-09</u>	<u>2008-09</u>	EXPENDITURE SUMMARY				
Replace 2 Calculators	500		PERSONNEL	2,241,335	965,108	920,079	0
Digital Postage Meter	13,200		SUPPLIES	85,204	125,700	125,700	0
			SERVICES	837,240	909,825	952,131	0
			EQUIPMENT	405,870	5,100	13,700	0
			DEBT SERV.	5,091,536	5,825,961	7,178,649	0
			TOTAL	8,661,184	7,831,694	9,190,259	0
			REVENUE SUMMARY				
			WASTEWATER FUND		7,831,694	9,190,259	0
			TOTAL		7,831,694	9,190,259	0
			SUPPLIES SUMMARY				
			Supply Expense	5,879	7,000	7,000	0
			Safety Supplies	0	200	200	0
			Publ. & Memb.	1,487	2,000	2,000	0
			Print. & Photo.	8,330	15,000	15,000	0
			Inventory Exp.	0	0	0	0
			Oper. Chemicals	0	0	0	0
			Utilities & Ener.	13,599	35,000	35,000	0
			Miscellaneous	55,909	66,500	66,500	0
			TOTAL	85,204	125,700	125,700	0
	<u>13,700</u>	<u>0</u>					

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>07-08</u>	<u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>
N 1020	Customer Service Assistant I	26,829-35,439	1.40	1.40	43,718	44,799	
N 1022	Customer Service Assistant II	29,748-39,149	0.80	0.80	30,973	30,973	
N 1032	Senior Office Assistant	27,770-36,630	0.20	0.20	5,985	5,934	
N 1034	Office Specialist	29,748-39,149	0.10	0.25	3,674	9,504	
N 1121	Account Clerk II	26,829-35,439	0.20	0.20	6,928	6,928	
N 1122	Account Clerk III	29,748-39,149	1.40	1.40	48,048	49,353	
A 1125	Accountant	41,350-56,491	0.33	0.33	16,690	17,321	
A 1142	Utilities Service Supervisor	43,426-59,259	0.40	0.40	19,204	19,849	
A 1143	PW/Utilities Accounting Supervisor	43,426-59,259	0.25	0.25	14,605	14,604	
A 1144	Assistant PW/Utilities Business Mgr.	50,269-68,386	0.98	0.98	63,669	65,150	
M 1145	PW/Utilities Business Manager	61,228-119,394	0.30	0.30	31,911	26,962	
C 1148	Billing Supervisor	36,709-48,214	0.20	0.20	9,643	9,643	
A 1632	Administrative Aide II	41,350-56,491	0.20	0.20	11,298	11,299	
D 2022	Director of Public Works & Utilities	54,639-129,452	0.25	0.25	26,787	27,300	
M 2023	PW Special Project Admin	61,228-119,394		0.17		14,981	
M 2025	Public Utilities Administrator	61,228-119,394	0.45	0.30	52,497	35,818	
N 3222	Permit Technician II	30,788-40,474	0.40	0.40	16,190	16,190	
N 5201	Delivery Clerk	22,590-30,043	0.50	0.50	14,749	15,126	
N 5325	Meter Reader I	28,743-37,870	1.00	0.20	28,518	5,849	
N 5326	Meter Reader II	30,788-40,474	1.20	1.20	43,861	45,152	
	Overtime				2,093	2,093	
	Salary Adjustment					10,683	
	Vacancy/Turnover Savings				-4,889	-4,727	
	Fringe Benefits				478,956	439,295	0
	TOTAL		10.56	9.92	965,108	920,079	0

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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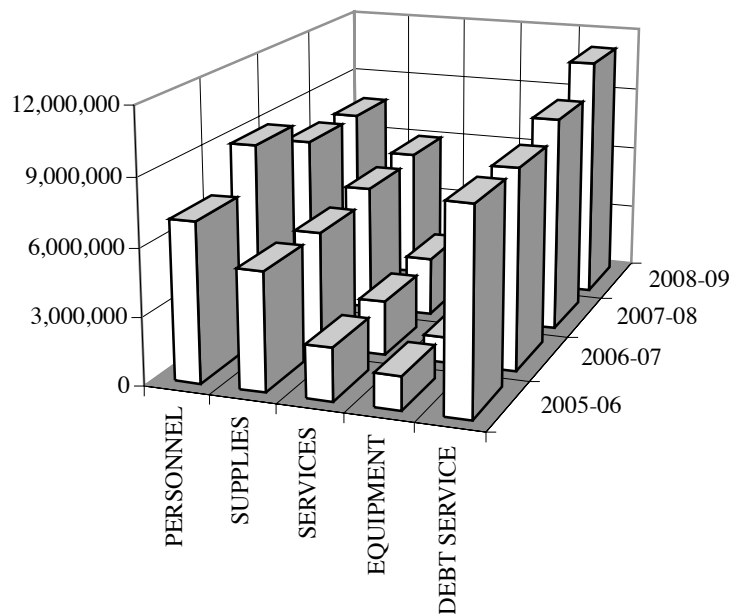
EXPENDITURE SUMMARY				
PERSONNEL	8,922,837	7,717,231	7,704,083	0
SUPPLIES	5,260,726	5,731,950	5,957,300	0
SERVICES	2,441,552	2,651,039	2,666,380	0
EQUIPMENT	1,146,133	789,190	1,158,850	0
DEBT SERVICE	8,954,051	9,719,882	11,145,303	0
	26,725,299	26,609,292	28,631,916	0

REVENUE SUMMARY				
WATER FUND		26,609,292	28,631,916	0
		26,609,292	28,631,916	0

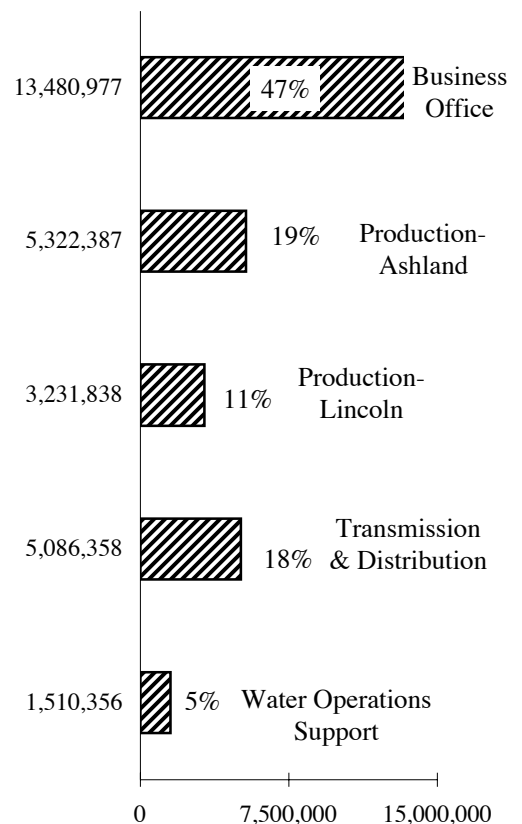
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
BUSINESS OFFICE	18.15	17.81	16.72	0.00
PRODUCTION-ASHLAND	29.45	28.95	28.95	0.00
PRODUCTION-LINCOLN	11.58	12.08	12.08	0.00
TRANSMISSION & DIST.	40.55	39.05	38.30	0.00
WATER OPER SERVICES	15.30	15.80	16.55	0.00
	115.03	113.68	112.60	0.00

W A T E R F U N D

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

LINCOLN WATER PRODUCTION SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Deliver potable water to customers which meets or exceeds all State and Federal Drinking Water Standards.			
A. Gallons of water delivered to customer.			
1. Total gallons delivered (million gallons).	12,796	14,500	14,500
2. Gallons pumped from Ashland (million gallons).	13,417	14,900	14,900
3. Gallons pumped from Antelope Valley (million gallons).	19.0	15.0	25.0
4. Average usage per person per day (gallons per person per day).	144	160	155
5. Maximum pumpage for one day (million gallons).	84.9	85.0	85.0
6. Energy cost to pump water to Lincoln (\$ per MG).	47.43	44.00	45.00
7. Energy used to pump water to Lincoln (KWH per MG).	1,031	1,070	1,050
B. Water quality testing in distribution system.			
1. Number of coliform samples collected and tested (compliance)	2,524	2,700	2,700
2. Number of violations requiring public notification.	0	0	0
3. Lead/Copper samples tested.	50	5	5
4. Number of tests for customer water quality inquiries.	60	100	100
C. Quality does not exceed maximum contaminant level (MCL) of Safe Drinking Water Act.			
1. Nitrate - (MCL Standard 10 ppm).	1.5	0.50	0.50
2. Atrazine (MCL Standard 3 ppb).	0.7	0.25	0.25
3. Fluoride - (MCL Standard 4 ppm).	1.0	1.0	1.0
4. Chlorine - (MCL Standard Not Available).	2.36	2.30	2.30
5. Manganese (Secondary Standard <0.05 ppm).	<0.012	<0.01	<0.01
D. Water Quality Brochures mailed annually to all customers.			
1. Number of brochures.	119,627	121,000	121,000
E. Provide a comprehensive and corrective maintenance program to keep production, treatment and transmission facilities in good operating condition in order to deliver clean, safe water, meeting or exceeding State and Federal Drinking Water Standards.			
1. Unscheduled Maintenance.	4.9%	5.0%	5.0%
2. Scheduled Maintenance.	95.1%	95.0%	95.0%
F. One-Call System.			
1. Number of field locates.	526	1,000	1,000

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER FUND	WATER DIVISION ASHLAND WATER PRODUCTION SECTION
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COMMENTS:

1. Reduced Overtime and Standby Pay.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	<u>2008-09</u>	<u>2008-09</u>	EXPENDITURE SUMMARY				
Replace Pickup	25,000		PERSONNEL	1,941,975	2,075,202	2,082,094	0
Metasys Upgrade	5,000		SUPPLIES	2,153,391	2,380,100	2,496,000	0
Replace Generator	1,000		SERVICES	486,168	509,000	510,793	0
Replace Misc Equip.	10,000		EQUIPMENT	122,111	82,000	233,500	0
Replace Safety Equip	4,000		TOTAL	4,703,646	5,046,302	5,322,387	0
Replace Tools	3,000		REVENUE SUMMARY				
Dump Trailer	9,000		WATER FUND		5,046,302	5,322,387	0
Extractor Controllor	7,500		TOTAL		5,046,302	5,322,387	0
Electric Washer	1,500		SUPPLIES SUMMARY				
Portable Valve Oper.	6,500		Supply Expense	277,116	260,000	275,000	0
Free Amonia/Mono-			Safety Supplies	6,054	8,900	8,000	0
Chloramine Analyze	8,000		Publ. & Memb.	16,409	19,000	19,000	0
Chlorine Tank Valve			Print. & Photo.	825	1,000	1,000	0
Actuator	6,500		Inventory Exp.	0	0	0	0
Replace Fire Doors	6,500		Oper. Chemicals	244,411	295,000	330,000	0
Organic Carbon Anal.	30,000		Utilities & Ener.	1,594,606	1,786,000	1,850,000	0
Gas Chromagraph	20,000		Miscellaneous	13,970	10,200	13,000	0
Extractor Units (2)	25,000		TOTAL	2,153,391	2,380,100	2,496,000	0
Replace Van/Lift	65,000						
	233,500	0					

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>07-08</u>	<u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>
M 2033	Public Utilities Coordinator	61,228-119,394	0.20	0.20	20,780	20,955	
U 4903	Para-Professional/Technical Worker	\$5.90-11.70/hr	1.00	1.00	21,840	22,880	
C 5108	Plant Maintenance Supervisor	41,369-54,167	1.00	1.00	54,167	54,168	
C 5292	Environmental Lab Spec II	37,579-49,323	3.50	3.50	143,832	146,926	
C 5304	Telemeter Control Technician	42,386-55,463	1.00	1.00	54,622	54,938	
A 5308	Manager Of Lab Services	50,269-68,386	1.00	1.00	55,886	58,042	
C 5317	Water Plant Operator	40,439-52,974	8.25	8.25	413,302	416,936	
N 5335	Utility Plant Mechanic II	35,330-46,250		1.00		45,928	
N 5336	Utility Plant Mechanic I	34,139-44,732	4.00	4.00	167,469	161,509	
N 5337	Asst Utility Plan Mechanic	29,748-39,149	1.00		30,549		
C 5338	Facility Maintenance Supervisor	41,369-54,167	1.00	1.00	54,167	54,168	
A 5348	Asst. Super/Oper.-Water Prod/Treat	50,269-68,386	1.00	1.00	68,102	68,387	
A 5349	Asst. Super-Water Prod/Treatment	50,269-68,386	2.00	2.00	134,711	136,248	
M 5350	Supt of Water Production & Treatment	48,821-99,569	0.50	0.50	45,336	46,353	
C 5372	Control Instrumentation Technician	42,386-55,463	2.00	2.00	87,650	90,418	
A 5375	Control System Support Specialist	43,426-59,259	1.00	1.00	48,128	52,440	
N 5407	Custodian	24,198-32,088	0.50	0.50	12,426	12,860	
	Holiday Pay				15,413	20,000	
	Standby Pay				6,679		
	Overtime				82,200	55,000	
	Salary Adjustment					31,215	
	Vacancy/Turnover Savings				-14,130	-14,431	
	Fringe Benefits				572,073	547,154	0
	TOTAL		28.95	28.95	2,075,202	2,082,094	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER FUND

LINCOLN WATER PRODUCTION SECTION

COMMENTS:

1. Reduced Overtime and Standby Pay.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	<u>2008-09</u>	<u>2008-09</u>	EXPENDITURE SUMMARY			
Replace Misc. Equip.	7,500		PERSONNEL	846,074	873,824	870,814
Replace Safety Equip	3,000		SUPPLIES	1,763,356	1,979,300	2,091,800
Replace Tools	4,000		SERVICES	182,212	209,900	200,474
Pressure Calibrator & Accessories	2,500		EQUIPMENT	33,047	14,500	68,750
Snowplow Blade	5,500		TOTAL	2,824,689	3,077,524	3,231,838
Air Compressor	2,500		REVENUE SUMMARY			
Dust Collector	1,750		WATER FUND		3,077,524	3,231,838
Laser Range Finder	2,000		TOTAL		3,077,524	3,231,838
Replace Pickup	30,000		SUPPLIES SUMMARY			
Riding Lawn Mower	10,000		Supply Expense	67,173	55,000	65,000
			Safety Supplies	2,408	4,600	3,000
			Publ. & Memb.	16,516	18,200	19,000
			Print. & Photo.	0	0	0
			Inventory Exp.	0	0	0
			Oper. Chemicals	0	0	0
			Utilities & Ener.	1,654,546	1,874,400	1,977,400
			Miscellaneous	22,712	27,100	27,400
			TOTAL	1,763,356	1,979,300	2,091,800
	68,750	0				

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>				
M 2033	Public Utilities Coordinator	61,228-119,394	0.20	0.20	20,780	20,955
C 5304	Telemeter Control Technician	42,386-55,463	2.00	2.00	110,930	110,928
C 5317	Water Plant Operator	40,439-52,974	2.75	2.75	137,768	138,982
N 5336	Utility Plant Mechanic I	34,139-44,732	4.00	4.00	171,027	172,328
N 5337	Asst Utility Plant Mechanic	29,748-39,149	1.00	1.00	29,246	36,404
C 5338	Facility Maint Supervisor	41,369-54,167	1.00	1.00	53,883	53,884
M 5350	Supt of Water Production & Treatment	48,821-99,569	0.50	0.50	45,336	46,353
N 5407	Custodian	24,198-32,088	0.63	0.63	16,227	16,729
	Holiday Pay				4,316	5,600
	Overtime				31,853	25,000
	Standby Pay				5,138	
	Salary Adjustment					12,143
	Vacancy/Turnover Savings				-5,852	-5,966
	Fringe Benefits				253,172	237,474
	TOTAL		12.08	12.08	873,824	870,814

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

TRANSMISSION & DISTRIBUTION SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide necessary resources for protection of the water distribution system from potential contamination sources, for accurate meeting of water use, for timely response to customer service requests and for protection against damage caused from excavators so that water quality is protected and safe for customer use.			
A. Provide Backflow Prevention/Cross Connection Control Program.			
1. Number of BFP devices tested (in-house).	866	50	100
2. Number of BFP devices tested (private sector).	6,597	5,700	6,500
3. Number of commercial premise surveys conducted by LWS.	157	500	500
4. Number of residential premise surveys conducted.	8,245	30,000	10,000
5. Number of suspected backflow incidents – Goal 0.	5	0	0
B. Test and repair meters to assure accurate billing.			
1. Small meters tested/repaired.	3,364	700	840
2. Large meters tested/repaired.	130/25	300/50	300/50
3. Small meters (3/4"-2") replaced with AMR.	679	700	840
4. Large meters (3"-10") replaced with AMR.	27	20	20
5. Hydrant meter permits issued.	259	250	250
C. Customer service response.			
1. Water quality complaints received.	31	50	40
2. Service calls made (meters, remotes, inspections, etc.).	47,530	25,000	28,000
3. Average time to repair leaky supply pipe (approx. 100) – Goal 14 days.	3.4 Days	6 Days	14 Days
4. Total vehicle miles for Service Section	154,380	165,000	160,000
D. One Call System.			
1. Requests made for water locates.	12,716	15,000	15,000
2. Number of actual field locations.	17,854	21,000	21,000
2. Provide necessary resources for expansion of the water distribution system to accommodate new development and customers.			
A. Provide services to customers, contractors and plumbers.			
1. Number of new development EO's which add water mains to the system.	N/A	30	30
2. New mains added to system (miles).	18.2	25	20
3. New residential taps with meters (3/4-2" w/AMR).	907	1,000	1,100
4. New non-residential connections with AMR meter (3-10").	17	20	20
3. Provide for the necessary repair, maintenance and replacement of the water distribution system to deliver safe and reliable drinking water to customers, ensure adequate fire protection for public and private properties, and maintain favorable ISO fire protection ratings. Provide necessary resources to ensure the distribution system remains operable so that water service outages to residential, commercial and industrial customers are minimized.			
A. Maintain and repair Water Distribution System.			
1. Broken mains repaired – Goal under 100.	184	150	160
2. Average time to repair broken water main.	4.5	3.0	3.0
3. Number of hydrants in system.	NA/10,061	8,000/10,300	NA/10,061*
4. Number of valves inspected/number of valves in system.	NA/23,429	3,500/22,500	NA/23,429*
5. Miles of water main in system.	1,210	1,220	1,210
6. Total vehicle miles for Construction Section.	85,894	80,000	85,894
B. Replacement of water distribution system.			
1. Number of water main replacement projects.	N/A	35	35
2. Old mains replaced in system (miles).	7	7	7

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER FUND

TRANSMISSION & DISTRIBUTION SECTION

COMMENTS:

1. Reorganized this division by adding front line workers and eliminating some supervisory positions.
2. Reallocated .75 Para-Professional/Tech Worker to Water Operations Support.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
Replace Service Van	30,000		PERSONNEL	2,519,905	2,555,584	2,542,831	0
Confined Space Equip	5,000		SUPPLIES	1,197,629	1,175,800	1,173,150	0
Data Loggers (2)	6,000		SERVICES	625,345	648,470	637,077	0
Replace Hydrant Mtr	6,000		EQUIPMENT	731,603	540,200	733,300	0
Backflow Preventers	8,000		TOTAL	5,074,482	4,920,054	5,086,358	0
Trash Pumps (2)	1,200		REVENUE SUMMARY				
Sampling Stations	9,000		WATER FUND		4,920,054	5,086,358	0
Replace Small Meters	65,100		TOTAL		4,920,054	5,086,358	0
New Small Meters	129,000		SUPPLIES SUMMARY				
Replace Large Meters	43,500		Supply Expense	121,502	142,800	128,000	0
New Large Meters	43,500		Safety Supplies	17,711	22,000	21,000	0
Pipline Locators	8,200		Publ. & Memb.	3,367	7,800	6,800	0
Backhoe Leases	20,500		Print. & Photo.	17,429	15,500	18,650	0
Backhoe Buyoff	40,000		Inventory Exp.	1,029,247	972,000	991,000	0
Valve Exercizers (2)	44,000		Oper. Chemicals	0	0	0	0
Pipe Storage Racks	15,000		Utilities & Ener.	225	9,200	500	0
Locators (3)	3,300		Miscellaneous	8,149	6,500	7,200	0
Misc Tools	15,000		TOTAL	1,197,629	1,175,800	1,173,150	0
Utility Truck	90,000						
Replace Dump Truck	119,000						
Pickup	32,000	0					
	733,300						

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE					
N 1307 Stores Clerk II	29,748-39,149	1.00	1.00	39,150	39,150	
M 2031 Utilities Security Manager	47,347-81,040	1.00	1.00	64,782	66,160	
M 2033 Public Utilities Coordinator	61,228-119,394	0.30	0.30	31,170	31,432	
U 4903 Para-Professional/Technical	\$5.90-11.70/hr	0.75		17,160		
U 4904 Professional/Tech Worker	\$11.40-19.38/hr					
N 5225 Utility Equipment Operator I	28,743-37,870	1.00	4.00	29,246	119,258	
N 5226 Utility Equipment Operator II	31,865-41,845	9.00	8.00	307,462	278,965	
N 5235 Water Service Tech I	28,743-37,870		2.00		58,492	
N 5236 Water Service Tech II	30,788-40,474		10.00		374,154	
N 5237 Sr. Water Service Tech	34,139-44,732		3.00		124,735	
C 5329 Water Meter Shop Supervisor	41,350-56,491	1.00		56,490		
N 5331 Water Meter Repair Worker II	30,788-40,474	4.00		154,637		
N 5332 Water Service Worker I	28,743-37,870	1.00		29,672		
N 5333 Water Service Worker II	30,788-40,474	10.00		385,727		
A 5334 Water Service Supervisor	41,350-56,491	1.00	1.00	56,490	56,491	
C 5339 Utility Supervisor	37,578-49,323	6.00	5.00	289,095	238,669	
A 5341 Asst. Superinten. Water Construction	50,269-68,386	1.00	1.00	68,386	57,133	
A 5342 Asst. Superintendent Water Service	50,269-68,386	1.00	1.00	68,386	68,387	
M 5351 Superintendent Water Distribution	48,821-99,569	1.00	1.00	92,554	94,586	
Standby Pay				67,816	77,000	
Overtime				118,163	129,000	
Salary Adjustment					45,485	
Vacancy/Turnover Savings				-16,904	-16,077	
Fringe Benefits				696,102	699,811	0
TOTAL		39.05	38.30	2,555,584	2,542,831	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER BUSINESS OFFICE SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09

1. To provide clerical and accounting functions for the Water Production and Distribution Division and the Business Office.
 - A. To equitably bill Water customers in accordance with the water rate resolution.
 1. Annual billings. 459,389 458,493 463,983
 - B. Collect accounts receivable.
 1. Annual collections. \$25,544,576 \$29,175,893 \$31,225,498
 - C. Provide management, customers and bond holders with financial reports, which reflect the financial status of the Water System.
 1. Days after period reports are available. 21 21 21
 - D. Projection of 6-year cash flow and financial position of Water System.
 1. Completion of reports. Annually Annually Annually
 - E. Reduce year-end delinquent accounts receivable to 0.
 1. Percentage of delinquent customers. 2.6% 2.0% 2.0%
 - F. Reduce number of incorrect billings (most of which are caused by estimating usage on accounts where readings are not secured.)
 1. Number of adjusted billings. Approx. 300 300 300
 - G. Provide clerical services.
 1. General typing. 2 Day Turnaround 2 Day Turnaround 2 Day Turnaround
 2. Scheduling of meetings. 2 Day Turnaround 2 Day Turnaround 2 Day Turnaround
 3. Composition of responses. 2 Day Turnaround 2 Day Turnaround 2 Day Turnaround

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER FUND

WATER DIVISION
WATER BUSINESS OFFICE SECTION

COMMENTS:

1. A 4% user fee increase is proposed to be effective starting with the February 2009 billings.
2. Reallocated .15 Public Utilities Admin to street Construction and General fund Management.
3. Reallocated .17 PW Special Projects Admin from General Fund Management.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
Storage Cabinet	500		PERSONNEL	2,645,258	1,130,103	1,091,788	0
Replace Computer	1,250		SUPPLIES	127,043	154,500	154,500	0
Replace Office Chair	700		SERVICES	945,975	1,014,869	1,082,136	0
Line Locator	700		EQUIPMENT	6,060	24,950	7,250	0
Replace Monitors	2,600		DEBT SERV.	8,954,051	9,719,882	11,145,303	0
Replace Calculators	300		TOTAL	12,678,387	12,044,304	13,480,977	0
Mobile Collector			REVENUE SUMMARY				
Pedestal for Meter			WATER FUND	12,044,304	13,480,977		0
Reading Van	1,200		TOTAL	12,044,304	13,480,977		0
			SUPPLIES SUMMARY				
			Supply Expense	6,548	8,000	8,000	0
			Safety Supplies	0	0	0	0
			Publ. & Memb.	8,638	6,000	6,000	0
			Print. & Photo.	10,128	20,000	20,000	0
			Inventory Exp.	0	0	0	0
			Oper. Chemicals	0	0	0	0
			Utilities & Ener.	7,528	7,000	7,000	0
			Miscellaneous	94,201	113,500	113,500	0
			TOTAL	127,043	154,500	154,500	0
	7,250	0					

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1020	Customer Service Assistant I	26,829-35,439	3.60	3.60	111,948	113,993	
N 1022	Customer Service Assistant II	29,748-39,149	1.20	1.20	46,458	46,458	
N 1032	Senior Office Assistant	27,770-36,630	0.80	0.80	23,940	23,737	
N 1034	Office Specialist	29,748-39,149	0.15	0.25	5,510	9,504	
N 1121	Account Clerk II	26,829-35,439	0.80	0.80	27,711	27,711	
N 1122	Account Clerk III	29,748-39,149	2.60	2.60	91,571	90,927	
A 1125	Accountant	41,350-56,491	0.33	0.33	16,690	17,321	
A 1142	Utilities Service Supervisor	43,426-59,259	0.60	0.60	28,807	29,774	
A 1143	PW/Utilities Accounting Supervisor	43,426-59,259	0.25	0.25	14,605	14,604	
A 1144	Assistant PW/Utilities Business Mgr.	50,269-68,386	1.18	1.18	75,920	78,142	
M 1145	PW/Utilities Business Manager	61,228-119,394	0.70	0.70	74,459	62,909	
C 1148	Billing Supervisor	36,709-48,214	0.80	0.80	38,572	38,572	
A 1632	Administrative Aide II	41,350-56,491	0.20	0.20	11,298	11,299	
M 2023	PW Special Project Admin	61,228-119,394		0.17		14,981	
D 2022	Director of Public Works & Utilities	54,639-129,452	0.25	0.25	26,787	27,300	
M 2025	Public Utilities Administrator	61,228-119,394	0.45	0.30	52,497	35,818	
N 3222	Permit Technician	30,788-40,474	0.60	0.60	24,285	24,285	
N 5325	Meter Reader I	28,743-37,870	1.50	0.30	42,776	8,774	
N 5326	Meter Reader II	30,788-40,474	1.80	1.80	65,790	67,727	
	Overtime				6,310	6,310	
	Salary Adjustment					18,169	
	Vacancy/Turnover Savings				-7,596	-7,438	
	Fringe Benefits				351,965	330,911	0
	TOTAL		17.81	16.72	1,130,303	1,091,788	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER OPERATIONS SUPPORT SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Operations Support provides appropriate information and tools for LWS employees and managers to complete work in a timely and efficient manner.			
A. GIS			
1. Conversion of CAD maps to GIS format.	29%	59%	88%
B. One-Call Tickets.			
1. Number of One Call Tickets cleared or forwarded to be located.	29,157	31,500	33,000
2. Number of Emergency Locates (2 hr response) cleared or forwarded.	1,100	1,150	1,200
3. Number of emergencies created by improper clears due to mapping discrepancies.	N/A	2	1
C. Network Support & Development.			
1. Convert Asset Management Database to .net version.	85%	90%	100%
D. CIP Project Management.			
1. Maintain delivery of CIP Projects on time and on schedule to meet growth needs of the community. Number of projects/dollar value of projects (\$ millions).	45/\$18.0	50/\$19.0	55.\$20.0
E. Safety Management.			
1. Safety meetings conducted for Water and Wastewater staff.	29	50	60
2. Safety training sessions conducted for Water and Wastewater staff employee hours per year.	576	480	600

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER FUND

WATER OPERATIONS SUPPORT SECTION

COMMENTS:

1. Reallocated 0.75 Para-Professional/Tech Worker from Water Distribution.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	<u>2008-09</u>	<u>2008-09</u>	EXPENDITURE SUMMARY			
Laptops	6,300		PERSONNEL	969,625	1,082,518	1,116,556
Field Toughbooks	17,500		SUPPLIES	19,307	42,250	41,850
Computer Hardware	42,550		SERVICES	201,852	268,800	235,900
Computer Software			EQUIPMENT	253,311	127,540	116,050
Upgrades	44,200		DEBT SERV.	0	0	0
Office Furniture	5,500		TOTAL	1,444,095	1,521,108	1,510,356
			REVENUE SUMMARY			
			WATER FUND		1,521,108	1,510,356
			TOTAL		1,521,108	1,510,356
			SUPPLIES SUMMARY			
			Supply Expense	3,645	7,500	7,000
			Safety Supplies	1,318	0	0
			Publ. & Memb.	1,514	1,000	1,100
			Print. & Photo.	12,191	14,500	14,500
			Inventory Exp.	0	0	0
			Oper. Chemicals	0	0	0
			Utilities & Ener.	456	19,250	19,250
			Miscellaneous	184	0	0
			TOTAL	19,307	42,250	41,850
	116,050	0				

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>07-08</u>	<u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>
N 1032	Senior Office Assistant	27,770-36,630	2.00	2.00	67,504	68,638	
N 1034	Office Specialist	29,748-39,149	6.00	6.00	226,153	221,019	
C 1516	Systems Specialist III	46,696-60,967	2.00	2.00	108,763	111,801	
A 1631	Administrative Aide I	34,020-46,715	1.00	1.00	46,189	46,431	
C 1634	Office Operations Specialist	36,709-48,214	2.00	2.00	84,926	86,134	
M 2033	Public Utilities Coordinator	61,228-119,394	0.30	0.30	31,170	31,432	
M 2036	Sanitary Engineer	48,821-99,569	1.00	1.00	92,002	93,889	
A 2040	Utilities Safe/Train Spec	43,426-59,259	0.50	0.50	27,267	28,154	
U 4903	Para-Professional/Tech	\$11.40-\$19.38/hr		0.75		17,160	
A 5302	Sr Utility Engineer Spec	47,867-65,185	1.00	1.00	63,847	64,114	
	Standby Pay				21,578	20,000	
	Overtime				18,495	21,000	
	Salary Adjustment					17,102	
	Vacancy/Turnover Savings				-7,478	-7,688	
	Fringe Benefits				302,102	297,370	0
	TOTAL		15.80	16.55	1,082,518	1,116,556	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WATERSHED MANAGEMENT DIVISION

WATERSHED MANAGEMENT

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide Comprehensive Planning for Watershed Basins.			
A. Watershed Master or Basin Management plans adopted.	0	2	1
B. Flood mapping hazard updates by stream miles.	11	6	32
2. Implementation of Watershed projects including conservation easements to improve water quality, stabilize streams and reduce flooding.			
A. Preliminary engineering and design plans completed.	4	16	8
B. Construction projects completed.	2	8	9
3. Implementation of Urban Drainage projects to reduce localized flooding.			
A. Preliminary engineering and design plans completed.	12	9	0
B. Construction projects completed.	9	11	8
4. Services to meet federally mandated stormwater permit requirements.			
A. Provide public education and outreach programs.			
1. Provide presentations to the public.	–	4	6
2. Public meetings related to water quality, stream stability projects or to watershed/basin plans.	25	35	35
3. Develop/update written or web based education materials.	–	10	10
B. Provide opportunities for public participation and involvement.			
1. Homeowner surveys.	–	175	180
2. Host/participate in watershed related events.	–	4	6
C. Coordination of illicit discharge program.			
1. Illicit/Illegal discharge responses.	8	40	40
2. Follow through enforcement on illicit discharges.	–	3	4
3. Number of locations monitored for dry weather.	61	60	60
4. Records converted to/updated in Geodatabase.	–	30,000	30,000
D. Coordination of construction site runoff program.			
1. Number of permits tracked for erosion and sediment control.	–	110	110
2. Erosion and sediment control inspections.	149	150	150
3. Grading certificates reviewed for erosion and sediment control.	26	45	45
E. Coordination of post construction runoff control program.			
1. Detention/retention pond sites visited.	60	80	80
2. BMP's/Rain gardens constructed.	–	45	45
3. Public involvement meetings and information pieces.	–	6	8
F. Coordination of the good housekeeping program.			
1. Municipal facilities visited.	22	22	22
G. Coordination of the industrial and related facility program.			
1. Industrial facilities visited.	6	50	50
H. Coordination of wet weather monitoring program.			
1. Monitoring locations for wet weather monitoring.	3	2	2
2. Manual sampling events.	9	10	10
5. Provide services for review of developments regarding floodplain and stormwater concerns.			
A. Preliminary plats/PUDs/special permits/etc. reviewed.	97	130	100
B. Floodplain permit technical reviews.	30	35	35

PUBLIC WORKS & UTILITIES DEPARTMENT

**WATERSHED MANAGEMENT DIVISION
WATERSHED MANAGEMENT PROGRAM**

GENERAL FUND

COMMENTS

1. Reallocated .25 PW Special Project Admin to Water and Wastewater Business Offices.
2. State grant funds will fund approximately \$440,000 in operating and capital costs.

EQUIPMENT DETAIL			ACTUAL		BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL			2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY					
PC FUND: Replace computer	2,000		PERSONNEL	325,851	384,285	379,600	0	
			SUPPLIES	4,078	2,500	2,900	0	
			SERVICES	158,471	79,637	118,425	0	
			EQUIPMENT	2,072	25,000	0	0	
			TRANSFERS	0	0	0	0	
			TOTAL	490,472	491,422	500,925	0	
			REVENUE SUMMARY					
			GENERAL FUND		491,422	500,925	0	
			TOTAL		491,422	500,925	0	
	SERVICES SUMMARY							
Contractual	55,991	30,885	25,138	0				
Travel/Mileage	6,211	12,700	11,400	0				
Print/Copying	2,713	1,600	2,500	0				
Insurance	2,374	3,447	3,679	0				
Utilities	3,657	2,600	4,700	0				
Maint./Repair	0	250	200	0				
Rentals	720	360	720	0				
Miscellaneous	86,806	27,795	70,088	0				
TOTAL	158,471	79,637	118,425	0				
	2,000	0						

PERSONNEL DETAIL							
CLASS		PAY RANGE	EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS		07-08	08-09	2007-08	2008-09	2008-09
A	2003 Sr Engineering Specialist	47,867-65,185	2.50	2.50	153,538	154,125	
M	2006 Associate Engineer	47,347-81,040	1.00	1.00	59,515	61,968	
M	2007 Engineer	47,347-81,040	0.75	0.75	46,218	50,414	
M	2008 Senior Engineer	48,821-99,569	1.00	1.00	80,782	82,247	
M	2023 PW Special Project Admin	61,228-119,394	0.50	0.25	41,483	22,407	
U	4985 Internship Trainee	\$7.50-15.00/hr	0.25	0.25	6,240	6,240	
	Salary Adjustment					5,084	
	Vacancy/Turnover Savings				-3,878	-3,774	
	Fringe Benefits				387	889	0
	TOTAL		6.00	5.75	384,285	379,600	0